

St. Timothy's Episcopal Church
Greenville, North Carolina
Vestry Minutes
June 19, 2023

The Vestry of St. Timothy's Episcopal Church held a meeting on Monday, June 19, 2023, at 5:30 p.m. in the multi-purpose building.

Members Present: Steve Callender, Ray Franks, Ashton Johnson, Sharyn Lennox, Marty Michaels, Heather Tepper, Mary Vincent, Chip Williams, and Malcolm Williams

Member(s) Absent: Angela Mallette, Barbara Shreve, Debbie Strickland

Others Present: Tommy Tucker

The senior warden opened the meeting at 5:30 pm. A quorum was present. The Rev. John Porter-Acee is on sabbatical.

Prayer: Ms. Tepper

Senior Warden Report: Mr. Franks spoke on the following:

- **Church Insurance:** The church has been notified that premiums for liability and property insurance increased this year by 20% with a \$5,000 deductible. The premiums this year are \$22,301. Contact has been made with Clement Insurance about possible comparable coverage with lower premiums.
- **New Vestry Member:** Eleven Vestry Members voted electronically on May 18, 2023, to approve Barbara Shreve as a Vestry member filling the term vacated by Liz Lane, which ends in 2024.
- **Opening/Closing for June:** Arrangements have been made for a vestry member to handle these duties.

Accomplishments: Mr. Franks led conversation on the following accomplishments:

- **Award:** The senior warden presented the "Endurance" award to Ms. Tepper for her duties in May and June.
- **Calendar Meeting:** The work of this group has been very positive to strengthen the organization.
- **Vestry Articles:** The submitted articles have been effective to keep the parish informed. Mr. Franks thanked the members for the articles.
- **Baptisms:** A comment was made expressing joy for the two (2) recent baptisms at the church.

Challenges:

- **Church Attendance:** There was discussion about current attendance at church services. Any service focusing on children (Families First), have been well attended along with Easter, Christmas, Scout Sunday, and the Bishop's annual visitation. Mr. Franks distributed information from the 2018 church register. Ideas were shared on other ways to increase attendance including:
 - Church wide projects
 - Sunday afternoon services
 - Recognition of ministries, groups, etc., taking communion together
- **Unseen Guest Chair:** Ms. Vincent explained the purpose of this group that performs an important ministry. A chairperson is needed.
- **Diocesan Convention Co-Chair:** St. Paul's has asked our parish to name a person to serve as a co-chair for the 2024 annual convention that will be held in Greenville. Mr. Franks gave a summary of the duties and responsibilities including organizing various committees, recruiting volunteers, and assisting with set up.

Action Item: Mr. Franks will follow up to recruit a co-chair.

- **Homecoming Sunday:** This special event is scheduled for September 10, 2023. There will be one (1) service at 9:30 am followed by a meal in the parish hall. There was a suggestion to expand the homecoming to invite former members who have moved away.

Action Item: Mr. Franks will make an announcement.

Junior Warden Report:

- **HVAC Replacement:** Eubanks Mechanical has submitted a bid to replace a unit in the church. *Mr. M. Williams moved to accept the \$8,854 Eubanks Mechanical bid to install a HVAC unit with the funds coming from the capital repairs account. The motion was seconded by Mr. C. Williams and passed unanimously.*
- **Handrails in Church:** Handrails will be installed on either side of the choir loft and next to the ambo. *Mr. M. Williams moved to accept a \$1,000 bid from Select Welding for the project with the funds coming from the capital repairs account. Seconded by Ms. Tepper, the motion passed unanimously.*

Approval of Minutes: The May 15, 2023, vestry minutes were *approved by acclamation.*

Treasurer's Report: Mr. C. Williams reported on the following:

- **Pre-School:** The revenue for the school will likely be lower this year.
- **Blast Communications:** The financial announcements and graphs in the Blast are helpful for the congregation to know more about the church fiscal situation.

- **Fundraising:** The treasurer and junior warden are forming a committee to look at internal and external fund raising to support the operating budget. Riley Roberts will be on the committee. Other members are being sought. There was discussion about fundraising opportunities.

The report was accepted by acclamation.

Upcoming Events:

- **Vacation Bible School:** Our Redeemer Lutheran Church will join St. Paul's and St. Timothy's this year. VBS will be conducted July 18-21, 2023, from 5:00-7:00 pm at our church. A meal will be provided. Volunteers are needed.
- **String Summer Camp:** The camp for string students will be held on August 9-11, 2023, from 9:00 am to 2:00 pm.
- **Slide Into the School Year:** On August 20, 2023, from 4:00-7:00 pm the church along with St. Paul's will have this second annual event at St. Timothy's. There will be a large, blow-up water slide to celebrate summertime and prepare for return to school. The occasion is for children (4-14) and adults. A meal will be served followed by a brief worship service.

Closing prayer: Ms. Vincent.

The meeting adjourned at 6:36 pm.

The next scheduled vestry meeting is July 9, 2023, after the 10:15 am service.

Respectfully submitted:

Tommy Tucker

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Clerk to the Vestry