

St. Timothy's Episcopal Church
Greenville, N.C.
Vestry Minutes
March 17, 2025

The Vestry of St. Timothy's Episcopal Church held a meeting on Monday, March 17, 2025, at 6:00 pm in the Multi-purpose Building.

Members Present: Bill Biddlecome, Steve Callender, Patricia Dragon, Sharyn Lennox, Angela Mallette, Robert Shelton, Barbour Strickland, Becky Suggs, Leslie Veach, Chuck Widney, Chip Williams

Member(s) Absent: Amanze Ugoji

Others Present: The Rev. John Porter-Acee, Tommy Tucker

The rector opened the meeting at 6:00 pm. A quorum was present.

Opening Prayer: Ms. Suggs

Approval of Minutes: The minutes of the February 17, 2025, vestry meeting *were presented and approved by acclamation.*

Clergy Report: The rector asked the vestry to take a moment to be quiet and contemplate the following question, "what are you most proud of at St. Timothy's?" The vestry shared some comments; parish support, work well together, sense of community, vibrancy, making friends, welcoming, growing presence of children. The rector said that he believes the motivation is out of love. He read a poem by Judy Brown about courage and caring. He asked the vestry to help with leadership for the church. He read a detailed list of important tasks that are pending, some more urgent than others, concerning the ongoing or upcoming maintenance issues at the church and for new initiatives that need attention. The Rev. Porter-Acee stressed the importance of the vestry to lead faithfully for the future of the church and asked for feedback for a process to prioritize the needs of the parish. He expects the church to spend \$30,000-\$50,000 on capital repairs over the next few years and talked about the value and benefit of a capital campaign. Where do we want to be in the next 5-10 years? What is the vision of the church while taking care of the necessary upkeep of the property? The vestry offered comments and suggestions, e.g., a capital campaign and grants as part of comprehensive planning and preparation for the future. Moving forward with a purpose is very important.

Safe Church: Mr. Shelton reported on one (1) of the modules of the Diocesan program about Protection of Children and Youth containing details of specific policies and urging parishes to adopt a policy.

Warden's Reports:

- **Senior Warden:** Mr. Widney presented the following items for discussion:

- **Parochial Report:** The vestry received the 2024 report via email. Discussion followed. *Mr. Shelton moved to accept the parochial report, seconded by Ms. Mallette, and passed unanimously.*
- **Vestry Approval for Capital Repairs and Improvements:** The senior warden introduced the following approvals needed:
 1. **Parish Hall Roofing:** Mr. Widney said that repairs for the PH roof have been completed and needs approval. *Mr. Callender moved to approve \$2,650 for the roof repair that was seconded by Mr. Shelton and passed unanimously.*
 2. **Education Building:** At the December 16, 2024, vestry meeting, the vestry approved \$29,210 for drainage and landscaping around the perimeter. Additional expenses for the engineer (\$3,500) and management services (\$3,271) have increased the total cost of this phase of the project. After discussion, *Ms. Veach moved to expend up to \$36,000 for repairs for this phase to the Education building. Seconded by Mr. Shelton, the motion passed unanimously.*
 3. **Education Building Duct Work:** A \$5,000 bid has been received to replace the duct work in the building to promote a positive air flow. The management fee is \$500. At the March 14, 2025, Executive Committee meeting, *the committee recommended vestry approval expending \$5,500 for the duct work with the funds coming from the capital repairs and improvements designated account. After discussion, the vestry voted unanimously in favor of the recommendation.*
- **Liaison Assignments:** The senior warden discussed the list he had emailed to the vestry. Megan Roberts has asked the vestry to contact their respective committees, groups, and guilds that have budgets allowing expenditure of funds and submit to her the names of parishioners who are authorized to expend those funds in budget accounts for which they are responsible. A comment was made that the current list needs to be updated.

Action Item: Mr. Widney will meet with Ms. Roberts and update the vestry liaison assignment list. The revised list will be sent to the vestry. The vestry is asked to complete the task by the April 21, 2025, vestry meeting.

- **Race/Jazz Symposium:** The Diocesan sponsored event will be held at St. Timothy's on March 29, 2025.
- **Celebration:** Mr. Widney expressed his excitement at the large attendance at the 5:00 pm Ash Wednesday service.

See submitted report.

- **Junior Warden:** Ms. Mallette reported on the following:
 - **Eagle Scout Project:** Grady Lloyd has proposed to construct an 8 x 10-foot greenhouse as an Eagle scout project. The scout Board of Review has approved the project that

should begin next month. He will present more detailed plans to the Buildings and Grounds Committee soon.

- **Trees and Sidewalks:** The junior warden began a conversation about three (3) trees on the campus that are causing problems with the sidewalks. She said it is a matter of safety and the emotional reaction that can result when trees are removed. It is not an easy decision to make even though consultants have surveyed the affected areas and recommended removal. She proposed to develop a concept to remove the trees and replace with ground cover. She feels that the parish needs to be informed in advance and have an opportunity for input and hopefully understanding. After discussion, *Mr. Shelton moved to ask the Buildings and Grounds Committee to continue to pursue tree removal and offer clear communication to the congregation. Ms. Veach seconded the motion that passed unanimously.*
- **Church Workday:** A workday is planned for Saturday, March 22, 2025.
- **Parish Hall Gas Range:** There was a leak in the supply line to the range this week and the gas has been turned off. Ms. Mallette has contacted Equipment Plus who has performed service on the range in the past, however, this company has a 7-10 day delay for service calls. The electric oven and microwave are working.

See submitted report.

Treasurer's Report: Mr. Strickland discussed the February 2025 report. Capital Repairs and Improvements designated account is almost depleted. Revenues are in line with the budget. Total expenses are under budget but will be spent over the next few months due to the billing cycle. The pre-school currently has an operating surplus. *Mr. Callender moved to accept the report, seconded by Mr. Shelton and passed unanimously.*

See submitted report.

Clergy Report: The rector asked for additional conversation about the vision for St. Timothy's. There was a comment to have a vision for the future of the pre-school especially considering the large maintenance expense of the Education building. There are also expectations of some staff turnover. Marketing and communication are vital to promote the school as well as other church programs.

The Rev. Porter-Acee asked the vestry to contact him or the senior warden soon if anyone would like to work on this issue outside of vestry meetings, to develop a process to identify ways to work collectively. He added that the church is going to be involved in major decisions that requires trust in the way those decisions are made out of love. He stressed the need for healthy liaison relationships within the church organizational system. The rector called for protocols to be in place, and followed, regarding decisions and actions made by church committees, and to have confidence in the work being done by those entrusted with the responsibility on behalf of the church.

See submitted report.

Local Music Event: Ms. Mallette told the vestry that Matthew Rushing, who has been involved in music at St. Timothy's, will be playing on Tuesday at 7:00 pm at Nash Hot Chicken. Leslie Bowman and Susan Goodman are assisting. This is an example of the work of the church being done in the community.

Mr. Widney praised the rector for his leadership in presenting the opportunities and challenges at St. Timothy's in a positive manner. The senior warden believes that the congregation has significant trust in the vestry and the vestry should honor that trust. He complimented the vestry for all they are doing on behalf of the church.

Closing prayer: Mr. Widney

The meeting ended at 7:54 pm. The next scheduled vestry meeting is Monday, April 21, 2025, at 6:00 pm in the multi-purpose building.

Respectfully submitted:

Tommy Tucker

Clerk to the Vestry

See Attachments Below:

| TREASURER'S REPORT | | | | | | |
|--|-----------------------------------|-----------------------------|------------------------------|-----------------|-----------------|------------------------------|
| Report prepared by: | | Report Date: March 17, 2025 | | | | |
| Barbour Strickland, Treasurer | | Month: FEBRUARY | | | | |
| CHURCH (calendar year January - December) | | | | | | |
| ASSETS | | Feb 28, 2025 | Breakdown of Asset \$ | | | |
| | Checking Account | 106,625 | | Committed Funds | 10,902 | SG&M, Outreach, Rect Fnds |
| | Certificate of Deposit | 52,157 | (Matures May 2025) | Groups & Guilds | 20,770 | Brihod, AltarFtr, MsnTp, ECW |
| | Schwab Account | 47,253 | | CapRep & Imprv | 11,727 | Capital Repairs&Improvrnts |
| | Faith Fund- General | 15,832 | | Reserve Fund | 115,311 | Savings |
| | Faith Fund- Permanent | 11,292 | | Faith Funds | 27,124 | General and Permanent |
| | Other Assets | 517 | | Other | 47,842 | other accounts |
| | TOTAL ASSETS | 233,676 | | Total | 233,676 | |
| Revenues and Expenses through February 28, 2025 | | | | | | |
| | | Month of | YTD | YTD | YTD | Annual |
| REVENUES | | February | Actual | Budget | Budget / Actual | Budget |
| | Plate Offerings | 642 | 1,111 | 903 | 208 | 7,000 |
| | Pledge Payments | 21,175 | 64,958 | 64,988 | (30) | 308,000 |
| | Non-Pledge Contributions | 1,399 | 2,086 | 2,904 | (818) | 24,000 |
| | Other Revenue | 1,070 | 2,000 | 2,260 | (260) | 49,050 |
| | TOTAL REVENUES | 24,286 | 70,155 | 71,055 | (900) | 388,050 |
| EXPENSES | | | | | | |
| | Clergy and Staff | 18,451 | 37,485 | 38,138 | (653) | 247,199 |
| | Buildings and Grounds | 4,985 | 10,101 | 12,492 | (2,391) | 91,000 |
| | Programs and Worship | 162 | 264 | 1,248 | (984) | 7,865 |
| | Administrative Expenses | 3,234 | 4,280 | 5,745 | (1,465) | 31,986 |
| | Outreach | - | - | 1,667 | (1,667) | 10,000 |
| | TOTAL EXPENSES | 26,832 | 52,130 | 59,290 | (7,160) | 388,050 |
| NET | (Revenues - Expenses) | (2,546) | 18,025 | 11,765 | 6,260 | - |
| PRE-SCHOOL (fiscal year July - June) | | | | | | |
| ASSETS | | Feb 28, 2025 | | | | |
| | Checking | 31,701 | | | | |
| | Other | 51 | | | | |
| | TOTAL ASSETS | 31,752 | - | | | |
| Revenues and Expenses through February 28, 2025 | | | | | | |
| | | Month of | YTD | YTD | YTD | Annual |
| REVENUES | | January | Actual | Budget | Actual - Budget | Budget |
| | Tuition | 10,055 | 62,614 | 59,136 | 3,478 | 75,932 |
| | Other Revenue | 800 | 8,600 | 6,307 | 2,293 | 7,340 |
| | Total Revenues | 10,855 | 71,214 | 65,443 | 5,771 | 83,272 |
| EXPENSES | | | | | | |
| | Total Expenses | 10,187 | 63,843 | 65,039 | (1,196) | 95,941 |
| | NET Subtotal | 668 | 7,371 | 404 | 6,967 | (12,669) |
| | Resgistration fees from last year | | 7,120 | 7,120 | - | 7,120 |
| | TOTAL PROGRAM NET | 668 | 14,491 | 7,524 | 6,967 | (5,549) |

St. Timothy's Episcopal Church
Revenues & Expenses -- Vestry Summary
Church General Fund
February 2025

Note: The Report Option to include Open Transactions is selected.

| Accounts | MTD Actual (This Year) | YTD Actual | YTD Budget | YTD Budget/Actual (This Year) | Annual Budget |
|--------------------------------------|---------------------------|-----------------|-----------------|-------------------------------------|------------------|
| Revenues | | | | | |
| Tithes and Offerings | \$23,216 | \$68,155 | \$68,795 | (\$640) | \$339,000 |
| Other Revenues | \$1,070 | \$2,000 | \$2,260 | (\$261) | \$49,050 |
| Total Revenues | <u>\$24,286</u> | <u>\$70,155</u> | <u>\$71,055</u> | <u>(\$900)</u> | <u>\$388,050</u> |
| Expenses | | | | | |
| Clergy & Staff Exp | | | | | |
| Rector | \$12,686 | \$25,671 | \$25,892 | (\$221) | \$157,104 |
| Parish Administrator | \$2,962 | \$5,959 | \$6,019 | (\$60) | \$36,115 |
| Organist & Choral Staff | \$750 | \$1,750 | \$2,067 | (\$317) | \$26,180 |
| Director: Christian Formation | \$1,794 | \$3,588 | \$3,675 | (\$87) | \$22,050 |
| Childcare | \$258 | \$517 | \$485 | \$32 | \$3,250 |
| Total Clergy & Staff Exp | <u>\$18,451</u> | <u>\$37,485</u> | <u>\$38,138</u> | <u>(\$653)</u> | <u>\$247,199</u> |
| Buildings and Grounds | | | | | |
| Facilities and Maintenance Exp | \$1,755 | \$4,260 | \$6,935 | (\$2,675) | \$67,000 |
| Utilities | \$3,230 | \$5,841 | \$5,557 | \$284 | \$24,000 |
| Total Buildings and Grounds | <u>\$4,985</u> | <u>\$10,101</u> | <u>\$12,492</u> | <u>(\$2,391)</u> | <u>\$91,000</u> |
| Programs & Worship | | | | | |
| Parish Life | \$4 | \$4 | \$183 | (\$179) | \$1,100 |
| Music | \$0 | \$0 | \$250 | (\$250) | \$1,500 |
| Christian Education | \$66 | \$89 | \$199 | (\$110) | \$1,570 |
| Youth Ministry | \$9 | \$88 | \$449 | (\$361) | \$2,695 |
| Worship Ministry | \$83 | \$83 | \$167 | (\$84) | \$1,000 |
| Total Programs & Worship | <u>\$162</u> | <u>\$264</u> | <u>\$1,248</u> | <u>(\$984)</u> | <u>\$7,865</u> |
| Administrative Expenses | | | | | |
| General Office Exp | \$933 | \$1,805 | \$2,492 | (\$687) | \$15,950 |
| Other Expenses | \$2,301 | \$2,476 | \$3,253 | (\$778) | \$16,036 |
| Total Administrative Expenses | <u>\$3,234</u> | <u>\$4,280</u> | <u>\$5,745</u> | <u>(\$1,465)</u> | <u>\$31,986</u> |
| Outreach | \$0 | \$0 | \$1,667 | (\$1,667) | \$10,000 |
| Total Expenses | <u>\$26,832</u> | <u>\$52,131</u> | <u>\$59,290</u> | <u>(\$7,160)</u> | <u>\$388,050</u> |
| Net [Rev - Exp] | <u>(\$2,546)</u> | <u>\$18,024</u> | <u>\$11,765</u> | <u>\$6,259</u> | <u>\$0</u> |
| Adjustments | | | | | |
| Transfers | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Adjustments | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> | <u>\$0</u> |
| Net Operating Total | <u>(\$2,546)</u> | <u>\$18,024</u> | <u>\$11,765</u> | <u>\$6,259</u> | <u>\$0</u> |

| Episcopal Church - Statistical Comparisons | | | | | |
|---|-------------|----------------------|-------------|----------------------------|----------------------------|
| | 2011 | 2021 COVID | 2023 | 2011-23 % + or - | 2021-23 % + or - |
| MEMBERS | | | | | |
| St Timothy's | 278 | 222 | 209 | - 25% | - 6% |
| All N.C. Episcopal Churches | 49,632 | 44,695 | 41,779 | - 16% | - 7% |
| All U.S. Episcopal Churches | 2.03mil | 1.67mil | 1.54mil | - 24% | - 8% |
| AVERAGE SUNDAY ATTENDANCE | | | | | |
| St Timothy's | 155 | 70 | 103 | - 34% | + 47% |
| All N.C. Episcopal Churches | 15,337 | 6,003 | 9,708 | - 37% | + 62% |
| All U.S. Episcopal Churches | .672mil | .313mil | .411mil | - 39% | + 31% |
| % of MEMBERS ATTENDING SUNDAY | | | | | |
| St Timothy's | 56% | 32% | 49% | | |
| All N.C. Episcopal Churches | 31% | 13% | 23% | | |
| All U.S. Episcopal Churches | 33% | 19% | 27% | | |
| PLEDGE PAYMENTS - Total \$ | | | | | |
| St Timothy's \$ | 336,071 | 326,083 | 361,120 | + 7% | + 11% |
| All N.C. Episcopal Churches \$ | 35.23mil | 41.58mil | 43.76mil | + 24% | + 5% |
| All U.S. Episcopal Churches \$ | 1,251mil | 1,338mil | 1,405mil | + 12% | + 5% |
| AVG \$ PER MEMBER | | | | | |
| St Timothy's \$ | 1,209 | 1,469 | 1,728 | + 43% | + 18% |
| All N.C. Episcopal Churches \$ | 710 | 930 | 1,047 | + 47% | + 13% |
| All U.S. Episcopal Churches \$ | 616 | 798 | 908 | + 47% | + 14% |
| <i>Data obtained from The Episcopal Church: generalconvention.org</i> | | | | | |

Rector's Report March 2025

After a bumpy start to the year, I think we might be off and running. Here is what I know about the following areas:

Outreach: The committee has been formed and had two meetings. Minutes for the March meeting are included in this packet.

Worship: 8am is using Rite I for Lent. 10:15 is still indebted to Connie for her generous help during our transition with musicians. 4pm continues with about 10 people each week. Those who come seem to enjoy it, but we have not had any new connections to our community so far. We do have a young man who is providing some musical support for this service in an internship role. Matt Rushing is his name and if you have a chance to speak with him, I think you will enjoy it. Holy Week has been scheduled with St. Paul's again but swapping the services that are held at each church.

| | | | |
|-----------|--------|-------------------------|---------------|
| Monday | 7pm | Evening Prayer | St. Timothy's |
| Tuesday | 7pm | Organ Meditation | St. Paul's |
| Wednesday | 5:30pm | Family Service | St. Paul's |
| Thursday | 7pm | Foot Washing | St. Timothy's |
| Friday | 5pm | Stations of the Cross | St. Paul's |
| | 7pm | Veneration of the Cross | St. Paul's |
| Saturday | 8am | Morning Prayer | St. Paul's |
| Sunday | 6am | Vigil | St. Paul's |
| | 10:15 | Easter | St. Timothy's |

We do have a candidate for Music Ministry who has made it through two rounds of interviews. References are being checked and then more discussion will be held.

Formation: We have completed the first week of our 6-week series entitled Escaping the False Narrative. It seems to have been received warmly both in person on Sunday evenings at 5pm and Thursdays via zoom at 7pm.

Parish: This year's Parochial Report is included in your packet as well as a sheet from the national church comparing St. Timothy's from 2011-2023.

The information gathered this year is a bit different than last year, so some direct comparisons are not available. Here are some numbers you might find interesting.

- Attendance at Sunday Worship 6,251 up from 5,834
- Average Sunday Attendance up from 110 to 120
- 262 total active members, up from 209
- 294 total active participants, up from 260
- Christmas attendance 202 up from 187
- Easter attendance 198 up from 166 (plus no vigil in 2024)
- 97 pledges which is the same but \$6,545 less pledged this year.
- Plate and pledge down \$29,387
- Total money received \$402,992 down from \$450,888
- Total Expenses were down \$302
- Endowment up from \$10,000 to \$21,824

Diocese of East Carolina:

The second annual Jazz and Race Symposium is schedule to take place here on March 29th. The listening sessions for the search of the next Bishop of East Carolina are underway.

Senior Warden March 2025 Report

Greetings to all in this season of Lent in which we have the opportunity for self-reflection and rededication to our guiding principles. This is true in my own life as I seek to better the small portion of the world in which I live. I draw comfort and support in our faith community as I can join others with a similar mission. I am also inspired by the energy and commitment by my fellow vestry members as we discuss St. Timothy's role in our community and plan towards the future.

Yesterday was a day full of opportunity as I participated in three meetings on the St. Timothy's campus.

The first was our 2nd part of the March executive meeting. This meeting set up our agenda for the Monday evening Vestry meeting so I will not cover content here but say that it is inspiring to see how individuals of different backgrounds and skill sets can arrive at plans for moving forward without personal agendas in the way but instead with a true love for our Parish family and the future of St. Timothy's.

The next meeting was with Holly Hoag of Immigrant Refugee Ministries. We discussed the possibilities of welcoming Colombian refugees both familiar and missing the opportunity to garden, into our space. The garden is a great place to work and socialize in a relaxed setting in which bonds can be made while working toward a common goal. Further communications will be held to better understand the fit.

The creation care group met last night which was another reminder of the challenge of aligning our ideas to long term action plans, yet I was encouraged by the thoughtful discussions and progress made. There are both small and large items which can have an impact on our world and our neighbor.

Back to Lent, John and our entire staff have done a great job of preparing us for lent. We had four options for Ash Wednesday worship, I attended the 5pm family service. In a solemn service of being from and returning to ashes, I felt joy in worshiping with a large percentage of children participating in the service. During the season of Lent there is the opportunity for group study and reflection in person on Sundays at 5pm and by Zoom on Thursdays at 7:30pm. Holy week services are established with plenty of opportunity to attend throughout the week.

Respectfully submitted,
Chuck

Jr Warden Report March 2025

I'm happy to welcome returning birds and flowers this month. Spring is one of the things that Greenville does really well. (And pollen, Greenville does pollen well too, but I don't want to talk about that!)

Grady Lloyd's Eagle Scout greenhouse project was approved by the Eagle Board of Review on Tuesday. He hopes to build the greenhouse in mid-late April. We will discuss the schedule further to avoid conflict and/or an unsightly campus at Easter.

French drains and landscaping have been completed around the Ed building as part of the moisture abatement project. The next phase of the project includes attic duct work to provide positive air flow, ensuring weep holes are performing appropriately, and Ed Room 8 window header

inspection to check flashing. Findings from the window inspection may indicate need for repairs. The Executive Committee determined there are adequate funds in Capital Repairs and Improvements to proceed with the attic duct portion of this next phase.

A church workday is scheduled for March 22. Hoping everyone can participate to spruce up our campus and look our best when we welcome the Jazz and Race Symposium on March 29. Building and Grounds continues to investigate tree roots causing sidewalks to buckle. Primary areas of concern are the 1) live oak between the church, chapel and parking lot 2) cherry tree between Ed building, chapel and multipurpose building and 3) crepe myrtle by western PH door. Chuck and I met with a Master Gardener who stated these trees are not suited to their location. She said efforts to keep them pruned and/or trim roots does not address underlying problem, and continued root trimming can affect tree stability in high winds and hurricanes. These trees will continue to grow, causing recurrent safety issues and jeopardizing building structures. In addition to the buckling sidewalk, the live oak roots are beginning to affect the parking lot and likely approaching (or possibly already under) the chapel and Memorial Garden.

After also consulting an Arborist and tree removal companies, Building and Grounds agrees that these trees should be removed. However, B/G also agrees that removing trees is an emotional topic that needs Vestry approval. B/G also believes that parishioners need forewarning, adequate information and a chance to ask questions before any trees are removed. Per recommendations from the Master Gardener, Arborist and tree removal companies, Building & Grounds is looking into pruning and trimming dead branches from the 2 oaks between the Ed Building and parking lot.

Respectfully submitted,
Angela Mallette

Parish Life Reports March 2025

Church Games Norma Henderson

We meet from 1:00-3:00 pm the 1st & 3rd Wednesdays of each month in the Meeting Room!
Please join us for a fun opportunity to meet & enjoy other church members!

Brotherhood of St. Andrew Scott Crippen

We are picking another day probably in May for the Brotherhood BBQ Dinner Fund raiser.
We enjoyed helping the ladies out with the yard sale.

We are cooking pancake tomorrow afternoon for the fund raiser.

Our weekly breakfast with Bible study mixed in is still at 8am Wednesday.

Diane Hatfield Cursillo

No report submitted this month

Connie Widney Daughters of the King (DOK)

We have begun our collection of supplies for the Community Crossroads Center during Lent.

Hospitality/ECW Hospitality Valerie Foster

The yard sale was very successful we made approximately \$3,300.

ECW is now meeting the second Wednesday at noon. We will decide at this meeting how to allocate the money from the yard sale.

Hospitality enjoyed hosting the potluck for the boy scouts we had 100 church members and boy scouts in attendance.

Knitting Bitsie Harwell

The St. Timothy's Knitting Group continues to meet every Wednesday morning from 10:30 to 12:00 in the Meeting Room. After folding the bulletins for upcoming services, we work on individual projects and visit with each other. One member has just completed a baby blanket to be given to a child at baptism. Others have knitted hats which are donated to patients at the radiation centers or to Community Crossroads. Others work on projects of interest to them. Usually, we have about 7 to 9 folks each week. All are invited whether they bring a project to work on or just come to talk.

Newcomers Leigh Bell

Newcomers committee has a meeting planned on 3/16/25. No other updates.

Yoga Alyssa Sugar

Yoga is continuing on Wednesday evenings at 5:30-6:30 in the parish hall. We will not have class the last week in May and the last week in June.

Inreach Inreach has contacted 36 parishioners (23 cards, 9 calls, 7 texts, 7 other- note some received multiple types of contacts). We have been busy as usual. Also, Kim Ness and I are working on some confidentiality guidelines for in reach that we will review with John before sharing with the team. A team member put forth a question that prompted us to clarify this area a bit. -Marty Michaels

SERVICE MINISTRY REPORTS Vestry Liaisons: Chuck Widney Robert Shelton

Birthday Cards NO REPORT

Community Crossroads NO REPORT

Inreach

In reach has contacted 36 parishioners (23 cards, 9 calls, 7 texts, 7 other- note some received multiple types of contacts). We have been busy as usual. Also, Kim Ness and I are working on some confidentiality guidelines for in reach that we will review with John before sharing with the team. A team member put forth a question that prompted us to clarify this area a bit. Thanks.
Marty Michaels

Joy Soup Kitchen

Due to inclement weather, St. Timothy's served only 3 Thursdays in February. 325 meals were served. Nancy Williams

Partnerships NO REPORT

Unseen Guest NO REPORT

STEWARDSHIP MINISTRY REPORTS FOR MARCH 2025

ADMINISTRATIVE COMMITTEE

Administrative (Admin) Committee Summary
Wednesday, February 12, 2025

Meeting opened with prayer.

All members present: John Porter-Acee, Chuck Widney, Debbie Strickland, Angela Mallette, Valerie Foster, & Judy Franks

All the many items from our January checklist were reviewed/discussed for completion status. John shared that any changes in compensation were reported to the appropriate parties prior to 2025's first payroll. He also reported that the current check signers are Barbour Strickland (Treasurer), Tommy Tucker (Clerk), and Mary Vincent (Member-at-Large). W-2's and 1099's have been provided to employees/contractors. Angela is finding her way as our new Jr. Warden and will follow up on any pending tasks. It was requested that the Admin Committee Checklist be revised to add Megan's position as Director of Operations and Finance to those tasks assigned to the Treasurer, as appropriate to the task. Judy is to edit the document and submit to the Admin Committee for feedback/discussion via email.

We glanced briefly at the February checklist. There was discussion about the timing of changing the front door code so that the Vestry and parishioners could best be notified. Angela is already preparing for this task.

The Vestry Job Description document was reviewed. Chuck offered some suggestions based on recent Diocesan information he received. Judy is to edit the document and submit to the Admin Committee for feedback/discussion via email.¹

Chuck shared a revised version of the Opening and Closing Procedures; one he felt that better represented current practices used when opening and closing our campus buildings. He felt it would be helpful for new Vestry members to have as they start to open and close buildings in March. A discussion followed. Judy is to finalize Chuck's edited document and submit a clean version to the Admin Committee for feedback/discussion via email.²

Next meeting scheduled for Wednesday, March 12, 5:30.

Respectfully submitted,
Judy Franks

¹ Please note document was edited and approved by the Admin Committee via email discussion which concluded effective February 25, 2025. The most recently revised version of the document, JD Vestry 2025-02-25, was sent to Megan to be included in St. Timothy's files.

² Please note document was edited and approved by the Admin Committee via email discussion which concluded effective February 25, 2025. The most recently revised version of the document, Opening and Closing Procedures 2025-02-25, was sent to Megan to be included in St. Timothy's files.

ANNUAL GIVING

No report

CAPITAL CAMPAIGN

No report

FINANCE COMMITTEE

See Finance Committee/Executive Committee meeting minutes

GRANTS TEAM

No report

LONG RANGE PLANNING

No report

PLANNED GIVING

No report

Fiscal Responsibility Goal Meeting

Goal: Balanced Budget

Wednesday, March 5, 2025

10 AM

Present: Angela Mallette, Barbour Strickland, Becky Sugg, Chip Williams

Need: \$4,000 additional fundraisers.

Lobster Fair: Biggest Fundraiser.

- Discussion on Chairs for 2025 Lobster Fair.
 - Angela Mallette will contact subcommittee chairs from 2024 to see if they will volunteer for 2025.
- Discussion on new sub committees.
 - Children's committee to add children's activities.
 - Marketing committee.
- Dates for 2025 Lobster Fair. Chip Williams will check on ECU open football dates.
 - Sept. 27 (ECU plays Army home on Thurs. 25)
 - Oct. has no Sat. Football games. Two play on Thurs. 9, 16
 - Open: Oct 4 and Oct 25
- Discussion on the need for a tag line. ST. TIMOTHY'S LOBSTER FAIR—food-fun-community
- Discussion of the Silent Auction. To keep with Lobster Fair or have a different event.
 - Becky Suggs will discuss with Judy Franks

New Fundraisers:

- Car Wash: Check feasibility of hosting St Timothy's car wash at a commercial car wash. Chip Williams
- Online clothing sale. Check feasibility of an online clothing site for St. Timothy's. Chip Williams
- Oyster Date: Discussed possible dates and the feasibility of having it.

Stewardship: To be discussed at the next meeting.

The meeting adjourned at 11:45. The next meeting will be on Wednesday, March 26 at 10 am.

Respectfully submitted

Chip Williams

Formation Report for March 2025

Submitted by Martha Whitesides, Director of Christian Formation

It has been a good month! We had 15 people make lunches for CCC (an attendance high). We also saw our highest number of CHIPS participants in one day (11) at the end of February. High schoolers continue to meet up for dinner on the first Sunday. We held our spring partner event with St Paul's, burgers and putt putt with a total of 22 participants between both churches.

Two more meaningful wins, to me, than just numbers:

1. We have two very consistent nursery workers that are faithfully present each Sunday. One of them needed 4 of 5 Sundays off for the month of March for various reasons. Within 24 hours of sharing the needed volunteer dates, all slots were filled. Having that kind of committed volunteer substitute nursery worker pool is incredible.
2. A new Ash Wednesday service designed for all ages was very well received. Though we could focus on overall numbers (38 people from 16 households), I'm equally as excited about the attendance from several folks without children at home (really engaging the "all ages" piece), the fellowship among all ages through a quick pizza dinner (huge thanks to Debbie and Barbour), and the unique offering that several ages commented on enjoying learning and participating.

Lenten Series submitted by Rev. John Porter-Acee and Martha Whitesides

We have finished the first week of our Lenten Series. We had four on the zoom call and maybe 20 or so in person. We are looking at how things we were taught around certain subjects are impairing our ability to grow closer to God. The subject for the first class was Creation and the second class will focus on Scripture. Anyone can come to any of the classes. We cover the subject on Thursday first and then again on Sunday. Zoom links are available through Martha. An additional 9 have indicated interest for the Thursday night link, so hope for increased participation over the weeks!

Scout report submitted by Ray Franks

Boy Scouts of America (BSA):

Since the last report, we have had 2 additional scouts achieve the rank of Eagle.

We went camping in November to Merchants Millpond State Park, where the boys went canoeing as part of the campout.

At some of our weekly meetings, we worked on the Oceanography Merit Badge.

We had several scouts attend the Polar Bear Winter Merit Badge camp in January at Camp Boddie, where they worked on (and some finished) various merit badges.

Along with Troop 46G, we participated in the Pack's annual Blue and Gold banquet on February 3. The boys organized games for the younger cubs and siblings and a few of them assembled a band to play music during the banquet.

We went to (and camped at) the Farmville Disc Golf Course February 28-March 2 for the Central District's "Heroree" (Camporee), where the boys participated in events relating to first aid, search and rescue, and other merit badges ("Heroree" was a reference to first responders and the weekend's events were created around that theme). Our troop received the highest score of all the troops there. They also got to see a demonstration from search and rescue dogs about how they locate missing people.

We participated in the Pack's annual crossover ceremony on March 10, where we helped welcome 8 new scouts to our troop. That may turn into 9, as afterwards the older brother of one of the crossover scouts expressed interest in joining the troop.

Some upcoming events:

March 24- "Stop the Bleed" presentation as part of our troop meeting (which is a program that teaches how to stop bleeding in a severely injured person).

April 4-6- Campout to Goose Creek State Park

April 13- Eagle Court of Honor (for 4 of our scouts)

May 2-4- Council camporee at Camp Bonner

June 22-28- Summer Camp at Camp Durant in Carthage, NC

Taplie Coile
Scoutmaster
BSA Troop 46

Girl's Scouts BSA Troop Report:

Breakdown of what the girls have done since the last report:

- Total of 10 girls registered with the troop
- Scouts in Space where participants worked on 2 different merit badges
- popcorn fundraiser - storefront sales
- 1st Court of Honor - 1 scout, 1 second class
- ILST
- Greenville Christmas parade
- Winter Merit Badge weekend in camp Boddie where girls completed many merit badges and 3 girls did the polar bear plunge!
- Blue and Gold banquet with Pack 46 and Troop 46 Boys
- Heroree - finished 2nd place overall!

Upcoming:

- 2nd Court of Honor 03.11 - 3 tenderfoot, 1 first class
- Camping and ziplining April 3-4
- Mulch fundraiser: Lowes April 12th
- Scoutoree, Camp Bonner May 2-4
- Summer camp in Bud Schiele: Week of July 13th.

Gaëlle

Cub Scout Report:

The Cubs have been quite busy over the past month or so. Jan was a bit slow, but we did have an overnight at the NC Aquarium on Roanoke Island through the program "Sleeping with the Sharks". The scouts (and parents) had a blast! And we got to sleep next to the aquarium glass. There were several educational programs about conservation and aquatic life as well.

In Feb, we started with Scout Sunday and Blue and Gold Banquet, with the latter being the first time that the Pack and Troops collectively celebrated Scout Anniversary. We're hoping to build on this event. With the help of T46B, the Pack collected nearly 900 pounds of food for Scouting for Food. I think this is great productivity, considering that the Council didn't provide the same support as last year and that there was some confusing messages being sent to the Community about the dates of the collections. We also had our annual Pinewood Derby with 46 participants - which is a post-COVID record for our unit!

Tonight is Crossover, with 8 scouts crossing over to T46B and we have the CD pinewood Derby race mid-March followed by Cuboree

Best,
Adam

Preschool: The preschool has begun registration for the fall semester. There is nothing new to report at this time. Leslie Bowman Director, St. Timothy's Preschool

BUILDINGS AND GROUNDS COMMITTEE MEETING MINUTES

Wednesday, March 12, 2025

7:00 PM

Meeting Room

Present: Chuck Widney, Angela Mallette, Scott Crippen, Diane Hatfield, Riley Roberts, Brent Foster, Chip Williams

Absent: Malcolm Williams and Orlando Cruz

Opening Prayer: Angela Mallette

Commendation:

- Ray Franks was commended for his contributions to Building and Grounds Committee.

Eagle Scout Greenhouse Project:

- Grady will now create a detailed project plan. He will share with us to ensure that it meets our expectations. Construction will begin mid-late April. Conflict with Easter will be avoided.

Parish workday: April 22. A full list of jobs will be taken from previous flip chart list. To include:

- Make sure light bulbs are changed if needed.
- Rocks removed from church yard
- Window cleaned with squidge not paper towel to reduce streaks.
- Clean vacuums.
- Pressure wash sidewalks.
- Clean gutters

Trees and sidewalks: (Scott Crippen)

- Two arborists were contacted. Agreed that trees need to come down.
- Results will be taken to the vestry
- Vestry will decide and give the congregation time to respond.

Ed Building Moisture Update: (Angela Mallette)

- Engineer increases in payment from \$3,000 to \$3500
- Big Window in front work costs \$2,000 to \$2500 to check for moisture leak. Remove brick to see what needs to be done.
- Discussion on the age of windows. Over 30 years old.
- Brotherhood to give \$1,000 to project. Cursillo and ECW to give \$1,600 to church.

Ed. Building locks:

- Brent foster contacted a locksmith to repair locks. All locks were repaired except one. Parts are ordered to repair this one.

Ed Building bathroom fan: Fan runs all day once light is on

- Switch added for fan to turn off or on,

Ed Building sink: Sink in 2 yr. old bathroom is off wall.

- Scott Crippen and Brent Foster will take sink off wall and reattach.

Other Business:

- Executive Committee needs guidance on how to best appropriate funds for Church maintenance
- Signage in church parking lots and buildings
- Improve list of instructions for renters.
- Possible need for a Parish Hall Director to oversee renters and their deposit. Buildings are not left secured or properly cleaned.
- Commendation to Megan Roberts for the job she does in this matter.

Closing Prayer: Angela Mallette at 8:15 pm

Respectfully submitted:

Chip Williams

Outreach Committee

Report on what we learned about current ministries and the support they need.

- Formation 58 people involved in packaging sandwiches for CCC since 9/24 with 12 households donating supplies. Average participation is 11 people per event. The estimated cost per event is \$103 with an average of \$64 being donated. Formation requested a maximum of \$700-\$800 needed to complete the program this year.
- Operation Sunshine has requested \$1000 in support of our ministry with them, \$400 of which is for scholarships. They asked if any leftover money from the \$1000 requested could be added to the scholarship request.
- Inreach has no monetary requests.
- JOY Community Center and Soup Kitchen did not request any funds but are currently receiving money to supplement soup cups and beef in the amount of approximately \$200/mo.

- CCC has 43 people volunteering in 5 teams, collectively serving the 1st, 3rd, and 5th, Thursdays of each month. They did not request any money, but they are considering adding a 6th team to lower the overall cost for each team.
- There was also discussion about Unseen Guests, and other wonderful efforts that happen outside of a particular ministry area to serve our community.
- Create budget outline for 2025
 - \$800 has been set aside for funding CCC sandwich making.
 - \$1000 has been set aside for Operation Sunshine.
- The outreach committee has a lot of energy around this ministry and feel that it is making an impact on current and future needs. There is a desire to learn more about numbers of participants and costs for the program. The Committee is interested in the possibility of giving more money if it would allow more children to participate. The committee also wants to know about any additional volunteer needs.
 - No money has been earmarked for Inreach, JOY, or CCC yet.
- The outreach committee is passionate about each of these ministries and feels the church should be supporting them financially as they have needs.
- There were questions about stamps, food, gas, mileage and other expenses incurred by Inreach and Unseen Guests. More information is to be gathered before next month.
- There were questions about money that has been going to support JOY in the past and whether that support is still needed. There were also questions about the impact of donations to JOY versus donations to Operation Sunshine or CCC, who we are not currently supporting.
- There were concerns about the burden of funding on those who volunteer at CCC and the number of people who would not volunteer because of the expense. There is a desire to have more discussions with Phyliss (and others) to come up with a plan to support CCC financially.
- Claim our spots on the committee (Chair, Vice Chair, Celebration, Sign UP, Community Partners, Members at large)
 - Marie has claimed the role of Celebration
 - We do not have decisions from others about what roles they would like to fill so we are sharing the responsibilities at this time, trying to focus our collective efforts in these areas.
 - We did reiterate a need to define a chair and chair elect or “Vice chair”.
 - Create “to do’s” for next 4 weeks
 - What can we celebrate?
 1. We would like our celebrations to educate and encourage participation.
 2. Perhaps focus on ministries that we don’t think people know much about.

- What can we help people sign up for? Perhaps the next sandwich making event or Operation Sunshine.
- What community meetings or events can we connect to?
 - Debrah is reaching out to try to connect with folks at ECU in the Social Work program and having a conversation with someone at work who coordinates care (PHH or something).
- Do we need to recruit any more people for the committee?
 - We like the current size but would be interested in partnering with a Social Work intern if that made sense.

Our next meeting is set for the Second Monday in April, April 7th at 6PM