

St. Timothy's Episcopal Church  
Greenville, N.C.  
Vestry Minutes  
November 17, 2025

The Vestry of St. Timothy's Episcopal Church held a meeting on Monday, November 17, 2025, at 6:00 pm in the Multi-purpose Building.

**Members Present:** Bill Biddlecome, Steve Callender, Patricia Dragon, Sharyn Lennox, Angela Mallette, Robert Shelton, Barbour Strickland, Becky Suggs, Leslie Veach, Chuck Widney, and Chip Williams

**Member(s) Absent:** Amanze Ugoji

**Others Present:** The Rev. John Porter-Acee, Tommy Tucker

The rector opened the meeting at 6:00 pm. A quorum was present.

**Opening Prayer:** Mr. Biddlecome

**Safe Church:** The rector and Ms. Lennox gave an update on the development of safe procedures for church members who volunteer at Operation Sunshine. Ms. Lennox gave some examples of guidelines to follow when working with the children at the center.

**Approval of Minutes:** The minutes of the October 20, 2025, vestry meeting *were approved by acclamation.*

**Strategic Planning Committee Update:** Mr. Shelton gave an update. The committee met last week. The goal is to be proactive in the internal process to strategically plan for the future. The parish survey yielded a strong number of responses. A comment was made about having the listening sessions that were announced as part of the process. There was conversation about the positive feedback from the survey. Mr. Shelton said there have been some challenges in developing goals and objectives to move forward and raised the idea of contracting with a professional consultant. A question was asked if the Diocese has any resources to assist churches. Other comments included the following:

- Cost of a consultant
- Parishioners want information and an opportunity to express opinions
- Talk to The Rev. Stephanie Allen, Canon for Leadership Development in the Diocese
- Talk to Martha Whitesides, who has experience with consulting

After discussion, the vestry felt that the Strategic Planning Committee should continue with the process for further evaluation of the received data.

**Action Item:** Mr. Shelton will contact The Rev. Allen and Ms. Whitesides. He will provide feedback to the vestry.

**Convention Highlights:** The rector gave a summary of the Diocesan convention.

- The Rev. Sarah Fisher was elected the ninth bishop of the Diocese. Her installation and ordination will be in May 2026, at Christ Church in New Bern.
- The rector spoke about the construction of a sanctuary at the Episcopal Farmworker Ministry using congregational skill, talent, and resources.

- Finances are a concern and the Diocese appreciates the pledges from churches.

**Treasurer's Report:** Mr. Strickland discussed the following:

- **Pre-School:** The school is currently showing a year-to-date surplus. The rector said that the Pre-school Committee will meet tomorrow to focus on the tuition rate for next year. The committee will compare tuition rates with similar area schools as part of the budget process. The vestry will be asked to approve the budget.
- **Church Budget:** There was a slight deficit last month. The treasurer said that total revenues may be under budget by about \$4,000 assuming all outstanding pledge payments are made. A shrinkage rate was applied to the operating budget. Expenses are projected to be about \$7,000 under budget primarily due to the music minister vacancy. Overall, he projects a modest surplus at the end of the year.
- **Pledge Campaign:** To date, there are 85 pledges totaling \$295,300 for the 2026 budget year, which is about \$28,000 less than this year. Additional pledges are expected. The chairs of the campaign will be contacting members who pledged last year but have not pledged so far for next year.
- **Canon Foundation Grant:** Mr. Strickland told the vestry that the foundation awarded \$20,000 to St. Timothy's that is in a designated account. A recently replaced HVAC unit in the parish hall costing \$11,525, was paid from the capital repairs and improvement designated account. Because the grant allows for this replacement to be covered under the Canon Foundation award, he requests vestry approval to transfer the funds. After discussion, *Mr. Shelton moved to transfer \$11,525 from the Canon Foundation designated account into the capital repairs and improvements designated account to reimburse for the HVAC unit in the parish hall. Seconded by Mr. Callender, the motion passed unanimously.*
- **Endowment Committee Recommendation:** The committee would like to begin distributing funds from the endowment to the church. The committee recommends a spending rate to the vestry each year based on a percentage of funds in the two (2) Faith Fund accounts. The vestry may spend these funds for capital needs and ministries. The committee recently had a zoom conference the Director of Endowment Development with the Episcopal Church Foundation who recommends spending some of the funds as soon as possible to emphasize the value of the endowment. Letting the parish know of the benefits from the funds generates stronger contributions.

The treasurer distributed a summary of the funds available based on three (3) possible percentage amounts (5%, 4%, or 3%, that would be voted on by the vestry. The guidelines suggest the vestry decide at the end of this calendar year with the expenditures permitted in 2026. The Endowment Committee recommends a 5% spending rate and will ensure any expenditures for capital needs and ministries follow the endowment guidelines.

Mr. Strickland reported on the Executive Committee consideration of and approval to purchase a 55-inch electronic bulletin board in the church narthex to highlight communication within the parish. The cost is about \$700. He discussed this project with the Endowment Committee who agreed it would be an appropriate use of the funds.

*After discussion, Mr. Shelton moved to approve the 5% spending rate from the endowment funds. Ms. Veach seconded the motion that passed unanimously.*

See submitted report.

### Warden's Reports:

- **Junior Warden:** Ms. Mallette reported on the following:
  - **Cannon Foundation Grant:** Discussion resumed on the expenditures from the \$20,000 award. In addition to the HVAC purchase, she said that the Building and Grounds Committee recommended using remaining \$8,475 to be applied to the parish hall flooring replacing the carpet with Luxury Vinyl Plank (LVP). Since there will not be sufficient funds from the grant to cover the total cost of the flooring, the Finance Committee was asked to seek other funding measures to complete the project. After discussion, *Mr. Shelton moved to use the balance of Cannon Grant funds to pay for flooring in the parish hall. Seconded by Mr. Callender and passed unanimously.*
  - **Fundraiser Request:** The Brotherhood of St. Andrew requests approval to sell bulk paper towels, toilet tissue and dish detergent with 100% of the proceeds being used to purchase similar items for church use. Samples were displayed. The items would be pre-sold. The profit margin was not given. After comments and discussion, *Ms. Veach moved to deny the fundraiser request that was seconded by Ms. Suggs. The motion passed nine (9) to two (2). Mr. Callender and Ms. Mallette dissented.* After the motion passed, comments were made that an extra fundraiser at this time of the year would be best to avoid and to re-visit the request when more information is known about the profit margin. A suggestion was made to invite Ms. Mallette to the next Brotherhood meeting to report the decision.

See junior warden report.

- **Senior Warden:** Mr. Widney reported on the following:
  - **Lobster Fair Standing Committee:** The fair steering committee has recommended to establish a standing committee as the entity to organize and direct the lobster fair beginning next year. Continuity would be better and the need to select a chair each year would be eliminated. The Executive Committee has endorsed the recommendation; the standing committee will be under Stewardship. Conversation followed. *Mr. Widney moved to establish a Lobster Fair Standing Committee. Mr. Shelton seconded the motion that passed unanimously.*
  - **Vestry Elections:** He asked the vestry to nominate qualified church members who may be interested in serving on the vestry. Five (5) new members are needed. Names of members who have been asked were given. There was conversation about the manner in which candidates are nominated along with a suggestion to begin the search process in September.
  - **Treasurer:** Mr. Strickland has announced that he will resign from the vestry but offers to remain as treasurer. The vestry gave strong support for him to continue as treasurer.
  - **Adjacent Property For Sale:** The senior warden announced that the 2.7-acre residential property to the east of the church will be for sale soon. A realtor has notified the church in advance of the property going on the market. Conversation followed.

- **Mutual Ministry Review:** The rector said that this year's review went very well, and he thanked the vestry for their responses that were the most helpful to him. He announced a follow up process to gather more specific information. Mr. Biddlecome and Ms. Veach have been asked to consolidate responses from the MMR and make recommendations on how to move forward.

See submitted report.

- **Clergy Report:** The Rev. Porter-Acee addressed the following items:
  - **Outreach Committee:** This committee needs more members and is currently not able to continue this ministry. There are still funds available to be spent. The committee has recommended asking the congregation for suggestions for using the remaining funds for outreach purposes. Four (4) projects were selected; Episcopal Relief for Jamarca, food bank, Operation Sunshine, and JOY Community Center and Soup Kitchen. The congregation will be asked to contribute to these ministries that will be matched from outreach funds until exhausted. The committee has contributed \$400 to the church EYC for Christmas gifts to foster families. Questions were asked about other ministries for which requests for financial support had been requested. The rector said that the Outreach Committee decided to focus on the four (4) projects for the remainder of this year. He asked for vestry help with leadership and direction of the Outreach Committee.
  - **Music Minister:** Report to follow.
  - **Worship:** Report to follow.

**Closing prayer:** Mr. Strickland

The meeting ended at 8:21 pm. The next scheduled vestry meeting is Monday, December 15, 2025, at 6:00 pm in the multi-purpose building.

Respectfully submitted:

*Tommy Tucker*

Clerk to the Vestry

**See Attachments Below:**

St. Timothy's Episcopal Church  
Greenville, North Carolina  
Executive/Finance Committee Minutes  
November 6, 2025

The Executive and Finance Committees of St. Timothy's Episcopal Church held a meeting on November 6, 2025, at 1:00 pm in the meeting room.

**Executive Committee Members Present:** Angela Mallette, Barbour Strickland, Chuck Widney, John Porter-Acee, Tommy Tucker

**Finance Committee Members Present:** Angela Mallette, Barbour Strickland, Chuck Widney, John Porter-Acee, ex-officio, Megan Roberts, ex-officio

## **Member(s) Absent:**

The meeting opened the meeting at 1:00 pm.

## **Finance Committee Agenda:**

**Treasurer's Report:** Mr. Strickland gave a review of the current and projected revenue and expenses for the remainder of the calendar year. He compared the final months' figures from last year as a comparison for the total 2025 projected revenue. He expects revenue from plate, pledge, and non-pledge contributions to be basically on target. Interest income will likely be above budget. Lobster Fair and rental income are under budget. Expenses are generally on target to remain under budget for the year especially due to the music minister vacancy. The treasurer projects a modest positive outcome for the budget year.

**Pre-School Operating Budget:** The school is financially in good condition and on budget. The rector and Leslie Bowman, pre-school director, will have a meeting with the pre-school committee on November 18, 2025.

**Pledge Campaign:** Currently, there are 65 pledge units who have responded to the campaign that totals \$241,000. Additional pledges are anticipated.

See attached Treasurer's report.

## **Executive Committee Agenda:**

**Endowment Funds:** At their last meeting, the Endowment Committee projected calculations as of the end of 2025 on the Permanent and General Faith Funds for the percentage of monies that may be used for capital and/or ministry needs in 2026. The committee will make a recommendation of available funds at the November vestry meeting. If the vestry desires to expend funds, a request is submitted to the committee. Any unspent funds will be maintained in a designated account.

**Electronic Bulletin Board:** Mr. Widney said the board is ready to be purchased. The Executive Committee discussed sources of funding. After further discussion, *the committee agreed to purchase the electronic bulletin board in 2026 using endowment funds with amounts from each fund to be determined at a later date.*

**Grant Disbursement:** The Cannon Foundation grant yielded \$20,000 of which \$11,525 was used to pay for a HVAC unit replacement. \$8,475 remains. At the last Buildings and Grounds Committee meeting, a recommendation was made to use approximately \$4,000 to pay for the sidewalk repairs with tree removal to be completed by church members. After discussion, *the committee approved the payment for the sidewalk repairs and tree removal by church members.*

Buildings and Grounds also recommended replacing the carpet in the parish hall with LVP flooring costing about \$15,000, using the balance of the grant funds and suggested seeking contributions for the unfunded amount. After discussion, *the committee agrees with the recommendations to replace the flooring in the parish hall, to use unspent grant funds, and seek necessary funds for the balance.*

**Action Item:** The matter will be referred to the Finance Committee to secure the necessary funds.

**Other Capital Projects:** The following are anticipated capital projects in 2026:

- **HVAC Units:** Replacement (2): \$21,000
- **Parking Lots:** Sealed: \$5,000
- **Chapel Roof:** Painted: \$6,000

**Total: \$32,000**

**Lobster Fair Update:** The profit from the fair is \$24,843. A follow up meeting was held this week. Mr. Widney said the steering committee approach to the leadership was well received this year. There was strong interest in forming a lobster fair standing committee rather than seeking a chair each year. Following discussion, *Mr. Widney recommended formation of a Lobster Fair Standing Committee under Stewardship. The committee agreed.*

**Strategic Planning Update:** The Strategic Planning Committee will have a meeting next week. Mr. Widney announced that the listening sessions are on hold.

**Annual Meeting:** The annual meeting will be held on December 7, 2025. There will be one (1) service at 9:30 am. The meeting will follow the service.

**Vestry Candidates:** Five (5) new vestry members are needed to serve.

The meeting ended at 2:45 pm.

The next Executive/Finance Committee meeting is scheduled for December 4, 2025, at 12:30 pm in the meeting room.

Respectfully submitted:

*Tommy Tucker*

Tommy Tucker

<b>Treasurer's Report</b>		A ( ) in the 'YTD Actual - Budget' column means the line item is <u>under budget</u>				
Report prepared by: Barbour Strickland, Treasurer		Report Date: November 5, 2025				
		Month: <b>October</b>				
<b>CHURCH</b> (calendar year January - December)						
<b>ASSETS</b>	<b>October 31, 2025</b>		<b>Breakdown of Asset \$</b>			
Checking Account	68,764		Committed Funds	14,868	SG&M, Outreach, Rect Frnds	
Certificate of Deposit	Matured		Groups & Guilds	13,289	Brdhod, AltarFlr, ManTp, ECW	
Schwab Account	170,413		CapRep & Imprv	4,768	Capital Repairs&Improvmts	
Faith Fund- General	18,511		Reserve Fund	115,311	Savings	
Faith Fund- Permanent	12,373		Faith Funds	30,884	General and Permanent	
Other Assets	464		Other	91,405	other accounts	
<b>TOTAL ASSETS</b>	<b>270,525</b>		<b>Total</b>	<b>270,525</b>		
<b>Revenues and Expenses through October 31, 2025</b>						
	Month of	YTD	YTD	YTD	Annual	
<b>REVENUES</b>	<b>October</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual - Budget</b>	<b>Budget</b>	
Plate Offerings	335	5,494	5,530	(36)	7,000	
323,500 Pledge Payments	21,684	270,148	261,184	8,964	308,000	
Non-Pledge Contributions	1,444	13,234	16,968	(3,734)	24,000	
Other Revenue	1,212	20,927	18,510	2,417	49,050	
<b>TOTAL REVENUES</b>	<b>24,675</b>	<b>309,803</b>	<b>302,192</b>	<b>7,611</b>	<b>388,050</b>	
<b>EXPENSES</b>						
Clergy and Staff	22,079	194,407	203,867	(9,460)	247,199	
Buildings and Grounds	5,138	68,879	74,218	(5,339)	91,000	
Programs and Worship	517	4,036	6,456	(2,420)	7,865	
Administrative Expenses	2,247	23,484	26,130	(2,646)	31,986	
Outreach	406	3,181	8,333	(5,152)	10,000	
<b>TOTAL EXPENSES</b>	<b>30,387</b>	<b>293,987</b>	<b>319,004</b>	<b>(25,017)</b>	<b>388,050</b>	
<b>NET</b>	<b>(Revenues - Expenses)</b>	<b>(5,712)</b>	<b>15,816</b>	<b>(16,812)</b>	<b>32,628</b>	<b>0</b>
<b>PRE-SCHOOL</b> (fiscal year July - June)						
<b>ASSETS</b>	<b>October 31, 2025</b>					
Checking	29,623					
Other	105					
<b>TOTAL ASSETS</b>	<b>29,728</b>					
<b>Revenues and Expenses through October 31, 2025</b>						
	Month of	YTD	YTD	YTD	Annual	
<b>REVENUES</b>	<b>October</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual - Budget</b>	<b>Budget</b>	
Tuition	6,104	27,572	26,672	900	80,000	
Summer Camp	-	4,275	4,275	-	5,700	
Other Revenue	1,716	7,087	5,117	1,970	9,350	
<b>Total Revenues</b>	<b>7,820</b>	<b>38,934</b>	<b>36,064</b>	<b>2,870</b>	<b>95,050</b>	
<b>EXPENSES</b>						
<b>Total Expenses</b>	<b>9,657</b>	<b>27,491</b>	<b>28,480</b>	<b>(989)</b>	<b>98,105</b>	
NET Subtotal	(1,837)	11,443	7,584	3,859	(3,055)	
Registration fees paid prior to July	-	6,853	6,853	-	6,853	
<b>TOTAL PROGRAM NET</b>	<b>(1,837)</b>	<b>18,296</b>	<b>14,437</b>	<b>3,859</b>	<b>3,798</b>	

St. Timothy's Episcopal Church  
 Revenues & Expenses -- Finance Committee  
 January to October 2025

Note: The Report Option to include Open Transactions is selected.

Accounts	YTD Actual	Annual Budget	YTD Budget	YTD [Bud - Act]	YTD Actual (Last Year)	Total Actual (Last Year)
<b>Revenues</b>						
Tithes and Offerings	\$288,876	\$339,000	\$283,682	(\$5,194)	\$295,597	\$346,474
Other Revenues	\$21,532	\$49,050	\$18,510	(\$3,022)	\$11,115	\$32,456
<b>Total Revenues</b>	<b>\$310,408</b>	<b>\$388,050</b>	<b>\$302,192</b>	<b>(\$8,216)</b>	<b>\$306,712</b>	<b>\$378,929</b>
<b>Expenses</b>						
Clergy & Staff Exp	\$194,407	\$247,199	\$203,867	\$9,480	\$218,767	\$258,437
Buildings and Grounds	\$68,879	\$91,000	\$74,218	\$5,339	\$63,285	\$79,818
<b>Programs &amp; Worship</b>						
Parish Life	\$373	\$950	\$792	\$418	\$499	\$718
Music	\$513	\$1,500	\$1,250	\$737	\$1,633	\$1,633
Christian Education	\$1,312	\$1,720	\$1,335	\$22	\$776	\$1,002
Youth Ministry	\$1,396	\$2,695	\$2,248	\$850	\$1,203	\$2,251
Worship Ministry	\$441	\$1,000	\$833	\$392	\$571	\$598
<b>Total Programs &amp; Worship</b>	<b>\$4,036</b>	<b>\$7,865</b>	<b>\$6,456</b>	<b>\$2,420</b>	<b>\$4,683</b>	<b>\$6,203</b>
<b>Administrative Expenses</b>						
General Office Exp	\$10,433	\$15,950	\$12,458	\$2,025	\$12,454	\$15,201
Other Expenses	\$13,051	\$16,036	\$13,671	\$621	\$13,057	\$15,152
<b>Total Administrative Expenses</b>	<b>\$23,484</b>	<b>\$31,986</b>	<b>\$26,130</b>	<b>\$2,646</b>	<b>\$25,512</b>	<b>\$30,353</b>
Outreach	\$3,181	\$10,000	\$8,333	\$5,152	\$9,294	\$9,494
<b>Total Expenses</b>	<b>\$293,987</b>	<b>\$388,050</b>	<b>\$319,003</b>	<b>\$25,017</b>	<b>\$321,541</b>	<b>\$384,305</b>
<b>Net [Revenues - Expenses]</b>	<b>\$16,421</b>	<b>\$0</b>	<b>(\$16,812)</b>	<b>(\$33,233)</b>	<b>(\$14,829)</b>	<b>(\$5,376)</b>
<b>Adjustments</b>						
Transfers	\$0	\$0	\$0	\$0	\$0	\$5,376
<b>Total Adjustments</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,376</b>
<b>Net Operating Total</b>	<b>\$16,421</b>	<b>\$0</b>	<b>(\$16,812)</b>	<b>(\$33,233)</b>	<b>(\$14,829)</b>	<b>\$0</b>

**St. Timothy's Episcopal Preschool  
Preschool Revenue & Expense Report  
October 2025**

Note: The Report Option to include Open Transactions is selected.

Accounts	MTD Actual (This Year)	YTD Actual	YTD Budget	YTD Budget/Actual (This Year)	Annual Budget
<b>Preschool Revenue Accounts</b>					
2-45001 - Tuition	\$6,104	\$27,572	\$26,672	\$900	\$80,000
2-45003 - Material Fees	\$565	\$2,515	\$3,000	(\$485)	\$3,000
2-45004 - Fundraising & Misc Incor	\$601	\$1,758	\$1,000	\$758	\$3,000
2-45005 - Delinquency Fees (NSF,	\$0	\$35	\$33	\$2	\$100
2-45008 - Registrations Fees	\$550	\$2,780	\$1,083	\$1,697	\$3,250
2-45009 - Summer Camp this year	\$0	\$4,275	\$4,275	\$0	\$5,700
<b>Total Preschool Revenue Accounts</b>	<b>\$7,820</b>	<b>\$38,934</b>	<b>\$36,064</b>	<b>\$2,870</b>	<b>\$95,050</b>
<b>Expenses</b>					
<b>Preschool Staff Expenses</b>					
2-55101 - Director Salary	\$1,223	\$4,892	\$4,983	\$92	\$14,950
2-55102 - Head Teacher Salaries	\$4,383	\$12,165	\$12,256	\$91	\$43,464
2-55103 - Assistant Teacher Salary	\$2,800	\$6,255	\$6,262	\$7	\$25,956
2-55104 - Substitutes	\$116	\$448	\$500	\$52	\$1,500
2-55109 - FICA / Medicare Withhold	\$652	\$1,818	\$2,200	\$382	\$6,600
2-55111 - Background Checks	\$0	\$83	\$50	(\$33)	\$150
<b>Total Preschool Staff Expenses</b>	<b>\$9,173</b>	<b>\$25,659</b>	<b>\$26,251</b>	<b>\$592</b>	<b>\$92,620</b>
<b>Classroom Expenses</b>					
2-55202 - 2s Class Exp	\$27	\$92	\$225	\$133	\$675
2-55203 - 3 yr Classroom Exp	\$93	\$122	\$250	\$128	\$750
2-55204 - 4 yr Classroom Exp	\$148	\$231	\$270	\$39	\$810
2-55206 - Educational Materials	\$147	\$223	\$133	(\$90)	\$400
2-55207 - Tots Classroom Exp	\$0	\$0	\$67	\$67	\$200
2-55208 - Summer Camp Expense	\$0	\$220	\$33	(\$187)	\$100
<b>Total Classroom Expenses</b>	<b>\$415</b>	<b>\$889</b>	<b>\$978</b>	<b>\$90</b>	<b>\$2,935</b>
<b>Other Preschool Expenses</b>					
2-55304 - Advertising and Postage	\$0	\$30	\$33	\$3	\$100
2-55305 - Luncheons, Food & Gifts	\$12	\$12	\$100	\$88	\$300
2-55306 - Professional Dev & Mem	\$0	\$142	\$83	(\$58)	\$250
2-55307 - Office & Building Supplies	\$0	\$51	\$133	\$82	\$400
2-55308 - Playground Maintenance	\$23	\$666	\$600	(\$66)	\$600
2-55310 - Fundraising Supplies	\$33	\$33	\$267	\$234	\$800
2-55311 - Bank Fees	\$0	\$10	\$33	\$23	\$100
<b>Total Other Preschool Expenses</b>	<b>\$68</b>	<b>\$943</b>	<b>\$1,250</b>	<b>\$307</b>	<b>\$2,550</b>
<b>Total Expenses</b>	<b>\$9,657</b>	<b>\$27,491</b>	<b>\$28,480</b>	<b>\$989</b>	<b>\$98,105</b>
<b>Operating Net Subtotal</b>	<b>(\$1,837)</b>	<b>\$11,443</b>	<b>\$7,584</b>	<b>\$3,859</b>	<b>(\$3,055)</b>
<b>Other Revenues</b>					
2-45006 - Registration Fees from le	\$0	\$6,853	\$6,853	\$0	\$6,853
<b>Total Other Revenues</b>	<b>\$0</b>	<b>\$6,853</b>	<b>\$6,853</b>	<b>\$0</b>	<b>\$6,853</b>
<b>Total Program Net</b>	<b>(\$1,837)</b>	<b>\$18,296</b>	<b>\$14,437</b>	<b>\$3,859</b>	<b>\$3,798</b>

## **2025 Senior Warden Annual Report**

Greetings and Peace to all. It has been an honor to serve as Senior Warden this past year. The position requires much time and thoughtful contemplation during the year but has many rewards in relationships developed and results accomplished. The most critical responsibility for the Senior Warden and Vestry is to provide for the health of the congregation. We saw members leave and others join our family alongside demands upon monetary and physical resources. Through it all I felt a strengthening in the Holy Spirit among us.

Evangelism is a priority of our National church and the Vestry. We evangelize through our deeds and how we treat our neighbors. Many outreach ministries thrived and grew in 2025. The commitment and contribution of St. Timothy's remain a firm foundation of both the J.O.Y. Soup Kitchen and the Greenville Community Shelter. Work with Operation Sunshine continues to expand; what a great ministry to help young girls develop skills to compete in life. Included in outreach is the sharing of our campus with many organizations. Our Bishop presented a concept of "Patterns of Partnership" as being a future outreach function of the church. St. Timothy's is already finding ways to leverage our resources to serve our community as many organizations meet on our grounds. We hosted the Symposium on Racial Reconciliation and had a presence at various events to promote human dignity.

Establishing a balanced budget, staying on track with our expenses and finding ways to meet physical obligations have been a focus area of our vestry. This has been well managed with the collective input of many across our congregation and creative fund raising. New fund-raising ideas helped add revenues to the general funds as did continued rental of our facilities; individual project requests helped to fund a new range and freezer; and the award of a grant to fund HVAC and flooring. We also have a dedicated workforce ready to take care of our physical facility. Our Multipurpose building received an inside rejuvenation including a thorough cleaning and new paint. The building and grounds have been cleaned on Spring and Fall workdays by individuals willing to give up a Saturday morning to pitch in. Additional work by dedicated individuals behind the scenes to change light bulbs, attend to plumbing and other repair issues occur mostly unnoticed.

Following another priority of the National Church, Creation Care has been a Vestry priority. Additional ideas for water conservation were implemented as the amount of waste being produced. More efficient lighting and potential use of solar energy are being evaluated for implementation on the campus. A greenhouse is a welcome Scout Project and a gardening program with pre-school children has begun.

The most evident display of the Spirit was the Lobster Fair, with so much excitement and love on display. Besides being the most profitable Lobster Fair held, it may have been the most joyous. Positive comments came from members and guests alike. This was a fine example of the Holy Spirit at work.

We can never take for granted all the firmly established ministries that truly are the identity of St. Timothy's. Everyone who prepares for and participates in services are the backbone for our Sunday Worship. There are many additional individuals who address the quality of life for our parish family by sending cards, providing meals, transportation assistance, and social opportunities.

Still there is much to do to fully live out our Baptismal Covenant and life in Christ. In a discussion with our Diocesan Canon for Leadership Development at the Diocesan convention, she stated that the current desire of individuals seeking a church home is to deepen their relationship with God, while finding a supportive community to connect and have a positive impact on their community. We are already doing this work, but we must be able to share our story with more

people. There also are many needs in our community that are still not met. This will rely on old successes as well as new ideas. Another quote from our Canon was that we are not the same church we were 20 years ago, 10 years ago, or even 5 years ago. We must be bold as we look ahead and remember as Episcopalians, we bring a unique perspective to our Brother and Sisters in Christ.

I refrain from calling out individuals since there are so many contributions seen and unseen. But would like to thank John P-A for open and frank discussions during my time as Senior Warden. I also would like to thank Angela Mallette for taking on the role of Junior Warden, treating every responsibility with determination and patience to arrive at the best solution for St. Timothy's. May the Spirit be with you!  
Chuck.

### **Jr Warden 2025 Annual Report**

I began my year as Jr Warden the way I've begun many of my life's adventures—simply taking one step into the unknown and trusting that God would show me what comes next. I felt woefully unprepared to tend the needs of a campus this size and humbled by the responsibility. But I was told that I'd have the support I needed, and I did. The Vestry, Building & Grounds committee, church staff, John P-A, and the entire congregation have been patient and helpful, providing guidance and encouragement. I thank you all.

I had never thought that much about the day-to-day work is involved in maintaining our campus. Gratefully, our parishioners have hearts of service and take care of many things with little fanfare. Megan organizes much of the work that requires outside contractors. Building & Grounds handles many routine maintenance needs, often with the help of other parishioners. Brotherhood and ECW step in with manpower and funds for cleaning, repairs and upgrades. Other committees, groups and individuals give willingly of their time, talent and money.

Bigger issues do occur. In 2025, we replaced the Parish Hall stove and one of three Parish Hall HVACs. The stove was funded by an anonymous donor, and the HVAC cost was covered by a grant.

In addition to recurring inspections and expected maintenance, Church funds were used to upgrade the fire suppression system over the Parish Hall stove, as well as to address moisture issues in the Education Building. Church funds will also be used for sidewalk repairs following the current tree removals.

The Eagle Scout greenhouse project was a welcome addition this year. It will be used by both the Garden Group and Pre-school, and it supports our work in Creation Care.

We're blessed with a beautiful campus, and blessings come with responsibilities. I've had the opportunity to show our gardens, lawns and buildings to a Cannon Grant representative, as well as other visitors on campus. Explaining how we use our facilities has reminded me of the many ways share these blessings with others. The Garden provides produce that we share with food pantries and the Joy Soup kitchen. We use the Parish Hall to prep produce, pack lunches for the Community Homeless Shelter, and package meals for Rise up Against Hunger. We offer the Parish Hall for use without cost to Pitt County Schools for teacher training, and to community organizations that address the needs of vulnerable populations in Pitt and surrounding counties. Our Scout troops have used this space for over 30 years. The multipurpose building is used by a weekly 12-Step group. We support family values by housing a Pre-school in the Education

Building, and our neighbors use our playground. We offer reasonably priced rentals of the Parish Hall and Chapel for family events and weddings. We invite the community to participate as we bless the animals and work in the garden. We promote family friendly fun and fellowship at the Lobster Fair and activities around the fire pit. Some neighbors simply come to sit on our benches when they need a place where they feel welcome and at peace.

All are welcome in our Sanctuary and Chapel, and AV technology to makes many services available to those unable to attend in person. These are places of worship, renewal and recommitment where we sing with joy, listen to learn, and pause to reflect. We admire the beauty of a space dedicated to the glory of God and marvel at His goodness. Here we connect with each other, celebrate milestones, mark the passing of time, and find comfort when we grieve. Caring for our campus isn't something we do just "for looks", or so we'll have a pretty church for Sunday services. Caring for our campus is a form of worship. It's one of the many ways that we come together to share God's love with each other and our neighbors. I am grateful to be a part of St Timothy's, and it has been my honor to be your Jr Warden this year. Angela Mallette

### **Building and Grounds 2025 Annual Report**

The Building & Grounds committee is dedicated to caring for our campus and being good stewards of our resources. Current committee members are Brent Foster, Diane Hatfield, Riley Roberts, Scott Crippen, Chip Williams, Orlando Cruz, Chuck Widney and Angela Mallette (Jr Warden).

The work of Building & Grounds encompasses issues big and small. Throughout the year light bulbs are replaced, toilets are repaired, leaks are fixed, thermostats are adjusted, and locks are reconfigured. Railings are rebuilt, foot bridge boards are replaced, and sinks are remounted. Yards are mowed, shrubs are pruned, and gutters cleaned. Fire alarms are inspected and HVACs are serviced. Much is done by committee members and other parishioners. Other things require professionals. Some things can be handled quickly at little or no cost. Other issues require more time and money.

In early 2025 we were just beginning a moisture abatement project for the Education Building using funds approved by the 2024 Vestry. Installation of French drains and landscaping began in January with CA Lewis overseeing the project. In May, the Vestry approved additional funds to install duct work in the Ed Building to create positive air flow. Moisture readings by Building & Grounds committee members during the summer showed that areas of high moisture in the walls continue. Building and Grounds is investigating caulking for the windows and will contact CA Lewis to discuss the overall project. This is an area of continuing concern.

Discussion began in January about tree roots causing sidewalk damage and safety issues, as well as potentially affecting structural integrity of the Chapel and Memorial Garden. After consulting a Master Gardener, an Arborist, and several tree removal companies, the hard decision was made that 3 trees should be removed from campus. The Vestry agreed with this recommendation and parishioners were notified in April. The project was delayed as we investigated ways to best fund the work. It was decided that parishioners would remove the trees, and that Building & Grounds will pay for sidewalk removal and repair. Tree removal began in November and sidewalk repair will follow.

The Parish Hall stove ignition system developed problems in March. Due to the age of the stove and difficulty in obtaining parts, Building & Grounds recommended the stove be replaced if funds were available. An anonymous parishioner provided the funds and a new stove was installed. The fire suppression system over the stove was then upgraded to meet the fire code, and this was funded by Building & Grounds.

In the spring, Grady Lloyd completed his Eagle Scout Project to add a greenhouse at the back of the gravel parking lot. Potting benches at both adult and child heights allows it to be used by both the Garden Group and Pre-school. The greenhouse is a welcome addition to our campus and supports our commitment to Creation Care.

In June, Building and Grounds approved a proposal to paint the Multi-Purpose Building with funds from New Initiatives and parishioners doing the work. Fresh paint has really brightened the space and makes it more appealing to the brides who use it to prep for Chapel weddings.

Also in June, a Parish Hall HVAC was found to require 5-7 pounds of Freon with a projected cost of \$700-1000. Based on the age of the unit, the likelihood that the unit would continue to leak and the increasing cost of the type Freon required, Building & Grounds recommended the unit be replaced rather than repaired. The unit was replaced in July, and the cost has been covered by a Cannon Foundation Grant.

In August, ECW purchased a new freezer for the Parish Hall.

Building & Grounds also sponsored Parish Workdays in March and September. Money is always a concern when buildings are aging and prices are rising. We believe that we called to share our blessings, and we know that wear and tear increases as our campus is increasingly used by community organizations and renters. Julie Crippen prepared an application to the Cannon Foundation which resulted in a \$20,000 award for Parish Hall repairs and improvements. After covering the HVAC cost, \$8,475 remains. Building & Grounds has recommended this money be used towards the expense of replacing the carpeted area of the Parish Hall with LVP flooring. The current carpet is wearing badly and separating at one seam causing a tripping hazard. LVP will be easier to clean and new flooring is expected to make the space more desirable to renters. The remaining grant money will not fund the entire project but will hopefully provide >50% of the needed amount. The Finance Committee and Vestry will determine how to fully fund the project. We will continue to pursue creative funding for the many things we want to accomplish in the coming years.

Respectfully submitted,  
Angela Mallette, Jr Warden

## **2024 Lobster Fair Annual Report**

Another year, another successful Lobster Fair!

After a week of gloomy weather reports, the rain held off until the October 11 Lobster Fair was over and most clean-up had been completed. Greeters welcomed visitors, and a brochure was available showing the sitemap and inviting folks to our services. Scout Troops sold popcorn and donut certificates by the Ed Building. Car wash tickets were

available, and mums were a beautiful addition to our offerings. Community Outreach Groups participated with informational booths and kid-friendly activities. Musical groups entertained in the Chapel and through the magic of technology, could be heard over the church grounds. The PiRates Robotics team amazed both young and old in the Ed Building Cloister room.

The Parish Hall was a shopper's delight. Daughters of the King made pimento cheese; the Silent Auction & Retail Sales offered previously loved treasures a second life; parish bakers contributed to the Bake Sale & Cookies by the Pound; the Garden Group provided jams, jellies, and pickles; and the Quilt Raffle gave folks a chance to go home with a work of art. On the church grounds, the Brotherhood's hot dogs and Shrimp on the Barbie were in high demand.

Lobsters and shrimp were prepped, cooked (or not), and wrapped under a tent this year due the risk of rain. The tent also provided a focal point with more visible signs identifying the pick-up area. Lobster pick-ups seemed to begin earlier in the day (likely affected by weather concerns) and proceeded at a fairly steady pace, decreasing the usual "noon rush".

Volunteers from DH Connelly School, ECU, Cub Scouts, Boy Scouts and the all-girl BSA Troupe 46G assisted before, during and after the Fair. The volunteers were especially well organized this year, providing help where and when it was needed. With the help of volunteers and parishioners, large, printed posters listing take-down duties, and Scott's tractor & trailer transporting tables & chairs (and saving backs), clean-up was completed in record time.

Our computer system for handling sales was improved with the use of Square for both pre-sales and sales on the day of the fair. Square provided better data on pre-sales and helped the entire fair run more smoothly.

This 48<sup>th</sup> annual Lobster Fair was built on the successes and lessons of previous fairs. For the continued success in 2026, we suggest continued focus in the areas of advertising, campus signage, and community involvement. It is important to increase involvement of more parishioners, and to include new members.

The Lobster Fair is a huge undertaking, and its success is dependent on the efforts of the entire church. Parishioners were generous in donating materials, food ingredients, and the use of personal equipment, as well as their time and talents. Lobster Fair committees, church groups, individual members and church staff provided untold hours of labor and support. Community involvement was evident in area sponsors contributing \$6,250 to Lobster Fair revenue.

The 2025 Lobster Fair was a day of food, fun and fellowship that raised an overall total of \$24,843 to support the mission and ministries of St. Timothy's. We thank you all.

2025 Lobster Fair Steering Committee

Leigh Bell, Ray Franks, Arran Gregg, Allan Kinlaw, Becky Suggs, Chuck Widney, Angela Mallette

## 2025 Annual Reports

### St. Timothy's Preschool Report 2025

The school year is progressing smoothly for St. Timothy's Preschool, thanks to our excellent & experienced staff. The preschool is currently over 90% full, with only a few openings for children in our 4-Year-Old Class.

At a past Preschool Committee meeting a discussion centered on ways to involve St. Timothy's congregation in the Preschool Ministry. We would welcome anyone in the parish who has an interest in caring for and educating young children to find ways to assist this important ministry. We can always use volunteers to read to children, assist with early drop-off, or substitute in the classroom as an assistant to the lead teacher. If you feel called to this ministry, please contact me by leaving a message at 252-355-2125, ext. 202.

The preschool staff would also like to enlist the congregation's help in spreading the word about our outstanding preschool program. "Like" St. Timothy's Preschool and share the preschool's Facebook and Instagram posts. Distribute my business cards at your place of business. **Tell family, friends, and neighbors with young children about our program and invite them to come tour our campus.** There is a lot more competition these days, and we'd like folks to know about our outstanding program. **We are thankful for all that St. Timothy's does to help us provide this important ministry to our parish and community!**

***Respectfully submitted by Leslie Bowman, Preschool Director***

Preschool Committee Members: Rev. John Porter-Acee, Leslie Bowman, Kristine Kelly-Salamon, Nancy Leamy, Wendy Proctor, Leslie Veach, Joyce Whitman, a teacher representative and parent representative Ashley McDonough.

## COMMUNITY GARDEN 2025 report

The St. Timothy's Community Garden is open to all individuals in our community who wish to work together to produce fruits and vegetables enriching our lives and others through the JOY Soup Kitchen and local pantries. Garden members faithfully tended to the garden needs, welcoming new participants and strengthening bonds. The 2025 season started with tillage and initial planting the last week of February. Activity continues now as the winter vegetables mature during these short-day light days. Various seasonal crops were delivered to the JOY Soup Kitchen and to St. Paul's pantry throughout the year. We have experienced a drop in attendance on workdays with a couple of our regulars needing to back away, we are grateful for our newer members who help on a regular basis. Garden sponsored potluck meals have been popular with attendance varying from 20 to 36 people; but most importantly excellent food and conversations were enjoyed.

Submitted by Chuck Widney

### Strategic Planning Committee Report

This committee was formed in April of 2025 and was tasked by the Vestry with helping the parish discern God's calling for St. Timothy's at this time; for learning how we can join with God in God's ministry in the world at this time and in this place. The committee has

met monthly and developed a plan to conduct an internal assessment of St. Timothy's priorities and values at the present time. To aid in this, a brief survey was developed and distributed to the congregation which had an excellent response of approximately 72% of average Sunday attendance. Results were shared with the congregation by email, and the committee has been in discussions to develop "listening groups" to further understand the congregation's priorities and values. Submitted by Robert Shelton  
Members: Steven Callender, Valerie Foster, John Porter-Acee Megan Roberts, Robert, Shelton, Barbour Strickland, Chuck Widney

## **Stewardship Ministry 2025 ANNUAL Reports**

### **PLANNED GIVING**

The Faith Fund is a little more than two years old. The Faith Fund Committee members are Ed Kirby, Bert Powell and Mary Vincent.

During 2025 the Faith Fund Committee met quarterly - to review the performance of the invested funds, to plan educational programs, to discuss ways to recognize and thank members of the Red Door Society, and ways to increase the number of donors to the Faith Fund.

There are currently 21 members of the Red Door Society in addition to the 2023 Vestry members' contributions.

The Faith Fund has two endowment components, the General Fund and the Permanent Fund. The current market values, as of October 31, 2025, are - General Fund \$18,758 and Permanent Fund \$12,538.

On Thursday, June 5, 2025 the Committee held an educational event titled ***Planning Ahead: The Importance of Wills and Estates*** for members of St. Timothy's, which was presented by Amy Wells, an attorney with Gaylord, McNally, Strickland, Snyder and Wells. Approximately 19 people attended the event.

The next Committee meeting will be held on January 28, 2026.

*Submitted by Barbour Strickland*

### **ADMINISTRATIVE COMMITTEE**

Members of the Administrative (Admin) Committee serving in 2025 are as follows: Rector, John Porter-Acee, Current Sr. Warden, Chuck Widney, Past Sr. Warden, Debbie Strickland, Jr. Warden, Angela Mallette, and non-Vestry members, Valerie Foster and Judy Franks, Chair.

The Admin Committee is responsible for development and maintenance of policies and procedures as well as maintaining documents relative to employee matters for St. Timothy's. Each year we monitor the monthly Administrative Committee Checklist to ensure efficient operation of church facilities, functions, and responsibilities. It is our prayer at each meeting that God teach us in all things to seek first his honor and glory and that God guide us to perceive what is right, granting us both the courage to pursue it and the grace to accomplish it – through Jesus Christ our Lord.

The majority of Admin's time is spent addressing St. Timothy's documents, the policies and procedures intended to be our reference and guide. Deciding which documents to change, keep, or eliminate is a fluid process, as we must continually adapt to the actual needs and concerns of our Parish. Our documents and practices need to match.

Documents reviewed in 2025 include Administrative Committee Checklist, Vestry Job Description, Opening and Closing Procedures, Operating Cash Management Policy, and Facilities Use Policy/Application. As with the Facilities Use document, it is not unusual to review a document multiple times. With the increase in use of our campus facilities for both community support and rental revenue, a great deal of time has been spent addressing matters, such as rental rates, security deposits, and clear communication for all who use our property.

As 2025 comes to a close, your Admin Committee recognizes our work is ongoing. We don't just dot the i's and cross the t's. We are committed to balancing clear communication on behalf of St. Timothy's along with its mission.

*Submitted by Judy Franks*

### **ANNUAL GIVING**

For our 2025 operating budget we had \$323,534 pledged and have received \$270,540 of that as of November 6, 2025. Our goal was to have this year's pledges (2026 Budget) received by November 2, 2025. As of that date we have received 66 pledges totaling \$255,646. Last year during the same time frame we had received 81 pledges totaling \$304,984. We feel like we could/should receive about 26 more pledges for the 2026 budget year which would be an increase of 11 over the previous year. The Executive/Finance Committee in the past has discussed ways to contact those who pledged this year but who have not pledged for 2026 and others who are relatively new to the church and may want to make their first pledge.

Action Item: Discussion between Vestry and Executive/Finance Committee for someone to take on the task of contacting those who have pledged in the past and who have not done so this year.

*Submitted by Bill Biddlecombe*

### **GRANTS TEAM**

A grant for \$20,000 was received from the Cannon Foundation. Funds will be used to reimburse the church for the purchase of a replacement HVAC system for the Parish Hall, and to partially fund replacing the carpet in the Parish Hall with new LVP flooring.

A grant was submitted to the Eddie and Jo Allison Smith Foundation but was denied.

*Submitted by Barbour Strickland*

### **STRATEGIC PLANNING**

In a separate report

### **FINANCE COMMITTEE**

See monthly minutes

### **CAPITAL CAMPAIGN**

No report

**Magdalene Chapter  
The Order of the Daughters of the King**

The Order of the Daughters of the King® is a worldwide spiritual sisterhood of women dedicated to life of Prayer, Service and Evangelism. We are Christian women, both lay and ordained, who are strengthened through the discipline of a Rule of Life, based on the promises of our Baptismal Covenant and are supported through the companionship of our sisters. We are all at different stages of our Christian journey. Our primary goal is to know Jesus Christ and to make Him known to others. No special spiritual attributes are needed to become a Daughter of the King – only a sincere desire to draw nearer to God, and to help others do the same.

The chapter continues to offer prayers for the needs of members of the parish as well as many others. Blue cards are available in the pews and a prayer box is available in the narthex for those desiring more privacy. All requests are confidential. Anyone can request prayers, and individuals are included in the prayers for 30 days. Prayers can be extended when requested. The chapter also sends cards to parishioners letting them know that we are praying for them during sickness, bereavement or other need. The chapter gathered to prepare pimento cheese spread for the church's Lobster Fair. All 40-plus pints were sold.

The chapter invited members of the congregation to bring supplies for the Community Crossroads Shelter during Lent 2025. It was very successful, and we thank the congregation for their generous support.

Members attend Quiet Days throughout the Diocese, especially during Advent and Lent as well as diocesan-wide events, such as our Annual Spring Assembly. Connie Widney also serves as the President of the Diocese of East Carolina for the Daughters of the King, and Phyllis Dombos is the Daughters at Large Chair for that body.

New members go through a 3-month period of training and discernment. The chapter is hosting an open meeting for all women of the church on November 22.

Members: Connie Widney, Wanda Williams, Marilyn Steel, Phyllis Dombos, Jocelyn Nelson, Diane Gregg, Heather Tepper, Sylvia Whitfield, Diane Hatfield, Wendy Proctor, Hunter Summerlin and Elizabeth Thiele.

Officers: President: Heather Tepper; Vice-President: Jocelyn Nelson; Secretary-Treasurer: Phyllis Dombos.

### **Inreach Report for St. Timothy's 2025 Annual Meeting**

St. Timothy's 4 Inreach teams continue to be in touch with parishioners each week. Some of this includes sending notes, making calls, visiting with parishioners who are sick, have had surgery, have had a baby, haven't been able to be at church for a period of time, those who have lost a loved one, or anyone who needs a helping hand. We are in close communication with our Rector, Brotherhood, Daughters of the King, and Unseen Guest, as well as our Parish Administrator. We have helped schedule rides to appointments for parishioners and are available as needed. We encourage folks to reach out when there is a need or if you know of someone we can share and provide love and support with through this important ministry. At this time, Debbie Strickland and Mary Vincent are co-chairs for Inreach, and this responsibility changes every 6 months, so there will be new co-chairs in January.

Respectfully submitted by Debbie Strickland and Mary Vincent

### **SUNDAY ADULT BIBLE STUDY Annual Report 2025**

The SUNDAY ADULT BIBLE STUDY focused on seasonal series in 2025. During Epiphany we read and discussed the First and Second Letters of Peter, and the Letter of Jude. In Lent we experienced “From ASHES to EASTER” with themes of Journey, Hope, Presence, Forgiveness and Suffering. For Eastertide we remembered our Salvation History using Old Testament passages. The class continued after Pentecost and through the summer. In June we read some of Paul’s “Pastoral Epistles”, including First and Second Timothy and the Letter to Titus. We followed with “Faith Challenges”, exploring topics supported by scripture such as Humility, Justice, Prejudice, Censorship, Miracles and Witnessing. Currently, to finish out the church year, we are studying selections from the Gospel of Luke.

Joyce Wittman

### **Worship Committee**

There are three main areas to focus on when reviewing our worship together in 2025: our music offerings, and two significant changes in our weekly worship schedules.

Music at St. Timothy’s: Any discussion of music at St. Timothy’s in 2025 needs to begin with a standing ovation for Connie Widney and all of the participants in our Adult Choir and Worship Ensemble. When Peter Woodruff left for his new job in June of 2025, we secured an interim Director of Music Ministry until December 1, 2024. Tyler Schodt served us well in this interim position but when we were unable to find an appropriate candidate to take the position full time Connie Widney stepped in and has carried us with great patience grace and skill to where we are today. Not only has Connie played for us nearly every Sunday this year, but she has also, voluntarily taken the on the responsibility of finding supply organists when she is unavailable to be here. On top of that, Connie has worked with the supply musicians to select music, create worship packets for our guests, and then meet with them to give further instruction and answer any questions. Connie has also worked with our choir, not only to practice and offer hymn support for the congregation but also to offer solos, anthems, and special arrangements to enhance our worship. Her willingness to carry us through this transition has been life giving grace for St. Timothy’s.

2025 was also marked by the generous gift of volunteer hours that enabled us to have music for our Sunday evening worship services. Leslie Bowman and David Wilson Okamora carried the majority of the responsibility in providing this music with support from Matt Rushing, Leslie Veach, and Susan Goodman. This year also included worship led by Mac McCroy and the Southpoint Bluegrass Band, and Suzie Shelton’s dulcimer group. A search committee consisting of Conie Widney, Susan Holmes, Greg Ness, Leslie Bowman, and Leslie Veach hope to have a new Director of Music Ministry in place at St. Timothy’s by, or before, Easter of 2026. Anything you can do to help connect potential candidates to the church office would be greatly appreciated.

Weekly Worship Schedules: In September of 2024, St. Timothy’s began offering a Creative Worship offering at 4pm on Sunday evenings. This offering continued, every Sunday, through the end of September 2025. The average weekly attendance was 8-10 people but those who attended expressed a deep appreciation for the offering and wanted to continue to gather for worship into the future. After taking the month of October

off, the service was relaunched under the name *Sunday Evening Refresh* at 5pm each week. Thus far, there has not been the same enthusiasm around this worship averaging 4 people over our first six Sundays.

Between Memorial Day and Labor Day in 2025, we reduced our Sunday morning worship offerings to a single service, offered at 9:30am. Though there were some who did not love the change in time, the overwhelming majority of comments that were received regarding this change were positive. Many people remarked on how nice it was to have our whole congregation together at the same time, allowing people who generally attended different worship services to see more of each other.

2025 was also our second year combining with St. Paul's for our worship on Ash Wednesday and Holy Week. At this time, we expect to join with St. Paul's again in 2026 as well as returning to our abbreviated schedule for the summer. Any suggestions around our summer schedule, combined worship with St. Paul's, or other issues around worship, would be welcomed and should be addressed to the church office.

## **Formation**

It is hard to believe 2025 is coming to an end. My experience of this year in our formation ministries at St. Tim's is that of a year of trial and error. We have faithfully tried new things and faithfully discovered that some things (whether new or old) were not serving our people. We are always learning! Here is my best update in my formation ministry areas: **CHIPS:** we now have a 3-year cycle of "curriculum" to utilize alongside the lectionary in CHIPS. This includes children's literature connected with the day's readings as well as an additional theme for each year (learning our liturgy, what is the BCP, and bible basics). We range from 2-20 children, averaging 6 each week. We are grateful for our 4 volunteers.

**Confirmation:** A 4-session series is occurring right now with 13 participants. The Bishop will visit in April.

**Diocesan Events:** we have had youth participate and/or on team at each diocesan youth overnight even this year. Jack Porter-Acee was an "up front leader" this fall for Middle School Fall Conference, an important leadership role.

**Episcopal Youth Community (EYC):** This group meets the 2nd and 4th Sundays and is open to 6th-12th graders. In the spring we averaged 7 in attendance and this fall we are up to 11.4. We range anywhere from 4-14 on a given night. We are also very grateful for our volunteers. We have also enjoyed fun partnership events with St Paul's including putt-putt in the spring and this fall the pumpkin patch. Upcoming (as of writing) our popular dinner and shopping for Christmas gifts for children outing. We are also grateful to those who feed us on these nights. We ended the 2025 school year with a parent-child kickball game and family meal; the adults were victorious, but we'll see if the youth are out for revenge in 2026!

**Families First Formation:** monthly thematic offerings for all ages continue on the first Sunday of the month 9:30-10am. So far we have ranged from 2-24 participants any given Sunday. Those who attend are always glad they did; we are exploring how to get more people interested in coming.

**Formation Committee:** we continue to tackle necessary administrative and brainstorming work with our 7 members. This year we have set 3 strategic sustainability goals and are working towards their completion incrementally in small groups.

**JJs rug:** this continues to be a popular worship spot for many young people. The rotation schedule for materials and books that aligns with the church seasons has been fully implemented. Soon a volunteer team will take over managing this ministry.

**Nursery:** We have 5 regular families who are eligible for the nursery care during worship. Many have chosen to worship as a whole family, but our dedicated workers (Karen and Ovayo) remain ready when needed to provide loving care.

**Outreach:** The formation department organizes the monthly lunch packing parties for Community Crossroads Center as a hands-on way to participate in outreach for all ages, many of which are limited in outreach opportunities due to age limitations set by organizations. Over the year we have (as of writing) hosted 5 events (2 remain) in which 15 people have given items, 49 people have helped pack bags, and 4 households have delivered.

**Pew Bags:** we have 12 bags that we try to keep stocked, making sure at least 6 are available each week. We have to restock often! New items this year have included sensory string boards and tracing pages with liturgical season symbols.

**Popcorn Theology:** we have had a harder time scheduling these events this year. This spring and fall they have been cancelled for various reasons (weather, lack of interest, scheduling conflict with funeral). We look forward to more options in 2026.

New this year:

**High school dinner:** a group of high schoolers requested an event only for their age group, and with their input, the monthly meet up was born. Each month we pick a different location to have dinner and conversation. We started with spring with 7 eligible students and usually had 4-5 attend. This fall we added 3 more eligible students and have had 4-8 attend. Many nights include guests, which is a fun and welcome addition.

**Pre-EYC:** similar to the high school students, our older elementary schoolers voiced a desired to gather in fellowship more often. Thus was born Pre-EYC, open to 2<sup>nd</sup>-5<sup>th</sup> graders about every other month. On a Friday night we come together for games, dinner, and free time. Our first event in September had 6 of 6 eligible students, so we've already scheduled more!

**Popsicles in the Park:** this somewhat last-minute idea became a big success! In the summer months we chose a local park and handed out popsicles to anyone who wanted one. Social media gave us a boost in participants; we had community members asking about the free popsicle event they saw on Facebook. We also had church members at each event too. The success invited us to brainstorm and consider if we should expand in 2026. In total we reached 24 families this way.

**Mindfulness series:** we were lucky to have Robert Shelton lead a two-part introduction to mindfulness to kick off the fall where we had 26 participants in a hands on/interactive experience.

**Families First Ash Wednesday:** this all ages offering designed with our youngest in mind was a 45 minute Ash Wednesday combination worship/formation experience that ended with a pizza dinner. We had a great time learning with 38 folks from 16 families.

Special Events:

**Spark'Dwell:** this was our 3<sup>rd</sup> summer at Spark and another great one. We were glad to have a good mix of returning and brand new attendees between the 8 youth and 3 adults.

**VBS:** we were happy to host again this summer and still partner with St. Paul's. We had 25 participants and 32 volunteers (youth and adults).

**Lenten series for adults:** we hosted the Sunday evening offering in person as well as a Thursday evening Zoom session. Though some people repeated, it was a good lesson to have both options whether the choice was due to the day or the medium.

I usually try to keep these reports to one page but seems like there was too much to do so this year. Thanks to all who support and participate in our formation ministries.

Respectfully submitted,  
Martha Whitesides

## **Annual Report from Parish Life Committees**

### **Board Games Phyllis Dombos**

Board Games meet every 1st and 3rd Wednesdays from 1:00 to 3:00 p.m. in the Meeting Room. All are invited to join. Games are selected depending on how many in attendance and have included Five Crowns, Canasta, Quirkle, Chicken Foot, Mexican Train and more. Come and bring a friend and your favorite game to share.

### **Cursillo Diane Hatfield**

The Fall weekend (EC 106) was held Nov 6-9

Pilgrims (first time attending) we had 4 in attendance this year: Hue Le, Steve Kelly, Kristen Atchison and Jenny Peterson

Team members participating for the weekend include: Diane Hatfield, Sarah Swindell, Marty Michaels, Mark Tull, Kathleen Yabsley, Leslie Bowen, Debra Mascarenhas.

Unfortunately Dennie Walker had to drop off of team due to recent move to assist her family members.

Looking for a reunion group, St. Timothy's has 4.

### **ECW/Hospitality Valerie Foster**

- ECW has made changes this year and started meeting the second Wednesday of the month at lunch time. We bring a lunch and gather monthly.
- We continue to assist with potlucks and receptions.
- Our annual yard sale was once again very successful
- We were able to donate to the church, preschool and Operation Sunshine. We purchased a freezer for the parish hall.
- In May we had our annual dinner and hosted a mother daughter tea
- August 1 we gathered and went for tea in Williamston
- October all hands were at lobster fair
- November 1 we went for tea in Grimesland
- December we will have our annual white elephant after church in the Parish Hall

### **Newcomers Leigh Bell**

- Our members are Leigh Bell, Judy Tucker, Wendy Proctor, Erin Roberts and Gabby Decker.
- This year, the Newcomers Committee continued its mission of extending hospitality and connection to all who walk through our doors. We refreshed and updated our visitor bags ensuring newcomers feel welcomed on their first visit and have something to take with them from St. Timothy's.

- The Ask Me group remains a vital presence, actively seeking out newcomers and serving as a friendly, knowledgeable resource for questions and orientation. Our Sunday morning greeters continue to welcome parishioners and guests, offering smiles, guidance, and a sense of belonging each week.
- We are grateful for all who serve in this ministry of welcome and look forward to another year of growing connection and community.

### **Yoga** Aylssa Sugar

- Yoga continues to meet once a week on Wednesdays. We have yoga this week on Thursday instead due to the parish hall being used tonight for the bishop event. The parish hall has been very busy so we have had to cancel yoga a few times. Hopefully all will be smooth going forward. We do not have yoga the week of Thanksgiving.

### **Worship Ensemble Annual Report** *(From Leslie Bowman)*

The Worship Ensemble members enjoy singing for the Families First Sundays each month. We need a few more members-particularly instrumentalists. If you are in middle school or older and would like to give this fun choir a try, stay after the 10:15 service and sit in on one of our practices. Questions? Email Leslie Bowman, [Labowman317@gmail.com](mailto:Labowman317@gmail.com) or Suzie Shelton, [oceanwav4@gmail.com](mailto:oceanwav4@gmail.com). We'd love for you to join us!

### **Adult Choir Annual Report** *(From Connie Widney)*

With the end of Tyler Schodt's temporary position on December 1, 2024, as interim organist/choir director, I took over until an individual could be hired on a permanent basis. Hiring a qualified person willing to take on the part-time position has proven to be difficult. A job description has been circulated, revised, and circulated yet again, resulting in just a few applicants.

The adult choir is small but very devoted to attending Wednesday night rehearsals and Sunday services. They provide anthems for the offertory and communion times during the 10:15 am service most weeks from September through Pentecost. Individual members are adaptable and willing to sing different vocal parts from their normal part when asked. They would enjoy being joined by additional members, and I invite those who enjoy singing to attend a rehearsal and learn more about the joys of choral singing. It is not necessary to read music to join the choir. If you would like to know more about the St. Timothy's Adult choir, please reach out to me or any choir member. We would love to get to know you better and answer your questions.

### **A/V Group Annual Report** *(From Marie Cooper)*

The A/V ministry continues and each Sunday's 10:15am service is both recorded and live-streamed. The recording is a backup just in case we would lose internet connection. The service could still be uploaded after getting re-connected. We were also honored to host and life-stream the discussions with the three candidates for Diocesan Bishop.

It has been mentioned that we may have another volunteer joining the program in the near future who is knowledgeable on the operation of A/V equipment. That would be a real boost to our team, especially when something goes amiss!

As great as it is to be able to send our services out to anyone who wants to be part of St. Timothy's, there are times when the equipment needs attention to stay in prime condition. We may be approaching one of those times as we seem to have more and more minor glitches that pop up. Overall, however, the system performs quite well, and we rely on it for more and more to get the Sunday services out but also special family services and upcoming holiday services.

***Pew Duty Annual Report (From Judy Tucker)***

A group of eight women volunteers currently rotate weekly as scheduled to check the pew racks, pick up litter and takes note of any cleaning or repair needs of the pews, tidy the hymnals and song books, and replenish the card and pencil holders with materials supplied by the Newcomers group and church office. Volunteers are given a brief orientation but work independently. This ministry allows volunteers an opportunity to be flexible in scheduling completion of assignment and requires little effort or training. Additional volunteers are always welcomed.

Nancy Williams resigned from the group. Serving are Beverly Davis, Mary Ava Johnson, Bitsie Harwell, Sharyn Lennox, Lynn Forbes, Phyllis Dombos, and Judy Tucker. Linda Yoder, a newcomer, has joined the group this year. Sandy Walton serves as a substitute.

**Brotherhood of St. Andrew** Scott Crippen

Brotherhood met weekly with breakfast and Bible Study at 8:00 am on Wednesdays.

Had BBQ Dinner Fund raiser in the spring

We enjoyed helping the ladies out with the yard sale.

Cooked pancakes for Shrove Tuesday supper as a fundraiser for Cursillo.

In August the Brotherhood helped with painting some rooms in the Multipurpose building.

Obtained and prepared shrimp to freeze for the Lobster Fair.

We manned the Hot Dog Palace tent, and we are buying supplies that are on sale for the best profit margin. We are also looking forward to our fishing trip on the Carolina Princess October 21st, all are welcomed.

**Dinner Groups** Julie Crippen

The sign-up was advertised in the bulletin for three weeks, ending January 31st. Five Dinner groups were formed. Each group has between 8 and 12 people in the group. The groups will meet monthly until December, with the option to take a break during the summer. The purpose of the dinner groups is for parishioners to foster deep personal relationships within their groups and hopefully attract new members.

**Birthday Cards**

Suzie Q. Shelton

No Report

**Partnerships**

Office

We continue to rent the parish hall as a source of revenue for the operating budget. Mainly African American churches rent the space and then those folks rent it for their

other parties. We have raised about \$12,000 for the operating budget this year from rentals.

### **Outreach Committee**

Service to our neighbors continues to be in the DNA of St. Timothy's. That service comes in the form of our Inreach Ministries that serve our fellow members in the congregation, in our Outreach Ministries that serve those in Pitt County and beyond. The cornerstone Outreach ministries continue to be our work with J.O.Y. Community Center and Soup Kitchen (formerly J.O.Y. Soup Kitchen), Greenville Community Shelter (formerly Community Crossroads) and Operation Sunshine.

J.O.Y: St. Timothy's continues to be the only group serving at JOY every single week of the year. From January 2 to November 6<sup>th</sup>, 2025, St. Timothy's served 6,369 lunchtime meals. In October, we served 900 meals. The numbers are growing. Twenty-four parishioners participated in this ministry by serving, preparing soup, transporting soup and making sandwiches, some doing double or triple duties. This is a vital ministry for those being served and those serving. Those interested in participating in this service opportunity should contact Mary Ava Johnson.

Greenville Community Shelter: St. Timothy's serves dinner on the 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Thursdays of every month at the shelter. This ministry is accomplished by five teams totaling 48 volunteers on a rotating basis. The number of residents to be served has recently increased to 75, and with the completion of two new family rooms, the capacity will increase to 100. Those interested in participating in this service opportunity should contact Phyliss Dombos.

Operation Sunshine: Every Tuesday you will find a group of four to ten volunteers from St. Timothy's working with young girls at Operation Sunshine. This program, run by Veronica Stokes, provides young girls the opportunity to work on their academics in a safe and structured environment, while building meaningful relationships with healthy adults who are hungry to see them grow into their full potential as young adults. While this ministry certainly benefits the present day lives of these young women, the investment seeks to be a transformative force in the future of these individuals and their future families. Those interested in participating in this service opportunity should contact Sharyn Lennox.

The Outreach Committee, whose goal is to provide organizational support for these, and other outreach ministries through St. Timothy's, has had a difficult year in transition and reorganization. New members of the Outreach Committee who are willing to do the behind-the-scenes work of communication, celebration, scheduling, and budgeting are desperately needed to support those who are committed to the face-to-face work of serving the world. Any person who would like to explore working with the Outreach Committee is encouraged to contact John Porter-Acee. We are in particular need of people with strong communication and organizational skills. The estimated time commitment would be a one-hour meeting per month and 1-3 hours of work between meetings.

### **Scout Reports for 2025**

### **St. Timothy's Scouts BSA Troop 46B Annual Report**

The young men of Troop 46 have had an outstanding 2025! Our 35 active Scouts have stayed busy throughout the year with camping adventures, community service, and steady progress toward rank and merit badge achievements. Two Scouts earned the prestigious Eagle Scout rank: Christian Villasenor and St. Timothy's own Grady Lloyd, whose Eagle project created the beautiful new greenhouse for the church garden. In addition to these accomplishments, Troop 46 served the wider community through Scouting for Food, placing flags for Memorial Day, and volunteering at the Lobster Fair. We are proud to see our Scouts growing in leadership, character, and service.

### **St Timothy's Cub Scout Pack 46 Annual Report**

The Pack has had a very productive and busy (in a good way) 2025! We also had a banner year for recruitment last year, with the Pack finishing strong with just over 70 scouts at the end of December. Currently, the Pack has just over 60 registered scouts - making us the largest Cub unit in all of Central District!

Going back 12 months, the Pack participated in the 2024 Greenville Holiday Parade and intend to do so this calendar year! In Jan, our Cubs had an indoor overnight camping trip at the Roanoke NC Aquarium, with the program titled "Sleeping with the Sharks". We also participated in Scout Sunday and Pinewood Derby in Feb, with 46 entries - one of the largest derbies in Pack history. The first-place finisher from our Pack, Myles Craft, also took home first place at the District race; we also were represented by several Pack participants, including 3rd place overall, Rose Offenbacher. In addition, the Pack and both Troops coordinated a shared Blue and Gold celebration in Feb to commemorate the anniversary of Scouting. We had a chili cook-off and cake decorating competition; there was a WoodBadge beading and celebration of all T46 Eagles.

In March, we had eight Cubs crossover to the Troop. We also had an amazing representation at the Cuboree, with nearly 110 (youth and adults) registered at the Cuboree, making Pack 46 the largest unit represented at the Spring Cuboree. Our Unit also earned the Campsite Inspection award, the second time in three years. Our unit also camped at the Scoutoree in May and at Camp McNeill in June. Our Pack had good representation at the Central District Twilight Camp, and our unit's own Marcie Hill (current Lion Den leader) served as the medical staff for the event. The Pack also participated in Scout Night at the Bird Dawgs baseball game in June. We also hosted a Movie Night in the Parish Hall in July and coordinated a trip to the Water Park in August. In September our Pack held a Fishing Derby and kayaking event at River Park North. The Pack also had a camping trip at Camp Boddie for the Fall Cuboree. The Pack coordinated an onsite visit to and tour of the GUC Water Plant this month. It was educational and fun! We had three fundraisers in the past year - a pancake breakfast in the spring, and two fundraisers in the fall - popcorn and chicken dinners. We want to send a Big THANK YOU to St. Timothy's for your continued support of our fundraising activities.

In March, Pack leadership earned all three District honors at the District Leadership banquet, including Den Leader of the Year, Gaele Deshayes, Cub Scouter of the Year, Jenny Bearden (Committee Chair), and Cubmaster of the Year, Adam Offenbacher. For service activities, Cubs made our traditional hand-made holiday cards back in Dec 2024 that were given to the residents of Oak Haven Assisted Living Community. In Feb, we participated (along with the boy Troop) in Scouting for Food, in which our units

collected about 900 pounds of food to support families in our community in need. Our Cubs also gained service hours at the annual Flag Placement/Retrieval events that honor our fallen veterans in the Greenville area. Cubs also participated in service at St. Timothy's Lobster Fair.

Looking forward to a successful and fun 2026!

Yours in scouting,  
Christina

### **St Timothy's Scouts BSA Troop 46G Annual Report**

Overview of what the Scouts have done these past months:

- Biggest accomplishment resides in our recruitment efforts - we now count 13 active Scouts in our troop (hopefully soon to be 14!). We more than doubled our size! We have 2 active patrols: the Bearded Dragons and the Flaming Phoenixes.
  - Council Shoulder Patch (CSP) contest - Troop 46G has WON the council contest of the best CSP design! We are very proud to soon see all scouts and scouters wear our design on their shoulder!
  - Summer Camp @ Camp Bud Schiele - all the Scouts registered with the troop at the time (6) went to Summer Camp. They loved every second of it and earned MANY merit badges!
  - Aquatics Merit Badge Weekend @ Camp Boddie - 4 Scouts went to the Aquatics weekend and worked on a series of merit badges.
  - Labor Day Weekend in Western North Carolina - Scouts and their families spent Labor Day weekend helping families in Hendersonville, NC in their recovery efforts from hurricane Helene. It was a very humbling experience for ALL of us. Thank you to the Brotherhood for their support!!!
  - Treasuree - the girls participated to the Central District Treasuree part 1. The Bearded Dragons Patrol finished first and the Flaming Phoenixes Patrol finished second!
  - Troop Elections were held mid-September and new Scouts volunteered to take on some roles and responsibilities within the troop.
  - Court of Honor (COH) - we had a COH on October 14th, 2025. Girls received about 30 merit badges!!! We also welcomed all the new Scouts to our troop by giving them their Council Shoulder Patch, Fleur de Lys, Shoulder loops, and troop numbers to put on their uniforms.
  - Patrol Leader Council meetings happen monthly. Girls are really taking the lead in planning all the troop's activities.
  - Troop Committee meetings are happening every 6 weeks, and new parents are volunteering to take on some roles within the troop.
  - We have been selected by the Council to receive a donation from a local civic service club of \$500 to be used towards camping gear. We will provide a list of needs to the Council.
  - Troop 46 boys have invited us to participate in the horsemanship merit badge activity they planned on November 15th. Eight girls from the troop will be participating.
  - We had a Scout participate as a colorguard during the Pitt County Distinguished Citizens Award Dinner honoring Christy Overton Johnson. 5 Scouts will also perform the flag ceremony during the ECC Annual Business Meeting on November 19th, 2025.
- Coming up next:
- 10 mile hike in New Bern on November 22nd, 2025
  - Camping at Medoc Mountain State Park - December 5-7, 2025
  - Ice Skating - December 16th, 2025

- Winter Merit Badge Weekend - January 16-18, 2026  
Best,  
Gaelle Deshayes,  
Scoutmaster